

WAUKEGAN TOWNSHIP BOARD MEETING

August 27, 2009

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, August 27, 2009.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance and Trustee Percy L. Johnson led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Highway Commissioner Mike Hewitt, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney Martin Walker, Attorney John Joanem, Deputy Clerk Demond Edwards. **ABSENT:** Assessor Pat Morris. **EXCUSED:**

Supervisor Jones called for a motion to approve the Agenda for the August 27, 2009 Waukegan Township Board Meeting. Motion by Trustee Willms, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nay:** None. **Motion carried.**

Supervisor Jones called for a motion for the approval of the August 13, 2009 Town Regular Minutes as presented. Motioned by Trustee Francis, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nay:** None. **Motion carried.**

Supervisors Jones acknowledged citizens present; **None**

Supervisors Report:

Supervisor Jones mentioned the 10th Annual Walk for Seniors on Saturday, September 12, 2009. The board was welcomed to participate, also can walk as a team. All walkers collecting over \$20.00 will receive a walk t-shirt. Hoping to have 300 walkers, with a goal of 500. The Township has several sponsors.

Supervisor Jones mentioned the NATaT Conference in Washington DC., and wished everyone attending a safe trip and looking forward to hearing about the activities.

Supervisor Jones mentioned the Quarterly Age Friendly Coalition Meeting for tomorrow 10:00am to held at Park Place Senior Center.

Supervisor Jones recommended that Thursday, September 10, 2009 Board Meeting be moved to Monday, September 14, 2009 at the Supervisor's Office.

Supervisor Jones called for a motion to move the September 10, 2009 to September 14, 2009 for 5:50 p.m. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride-Pass, Trustee Willms, Supervisor Jones. **Nay:** None. **Motion carried.**

Supervisor Jones mentioned the NICASA funding request that was tabled by Trustee Johnson from the August 13, 2009 meeting. Waukegan Township will participate in the Woman of Worth Walk with a bronze support of \$250.00 and to submit a letter declining additional funding.

Supervisor Jones requested a motion to submit letter declining additional funding. Motion by Trustee Johnson, second by Trustee Francis **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nay:** None. **Motion carried.**

Supervisor Jones asked Trustee McBride about the Universal Soul Circus. Trustee McBride said that the Staben House will be participating.

Supervisor Jones mentioned the Boys & Girls Club discussion from the August 13, 2009 meeting. Supervisor Jones will meet and follow-up with Ed Shoemaker, also regarding the use of the gym for the Espirit de Corp Drill Team practice. Supervisor Jones requested a motion to table further discussion on the Boys & Girls Club. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nay:** None. **Motion carried.**

Supervisor Jones mentioned the 5th annual Grandparents Expo., on Saturday, October 3, 2009 for 10:00 am to 2:00 pm., at the Park Place Senior Center. We are currently seeing an influx in request from Seniors who are having difficulties with the new policy changes from the School Districts. Transportation will be provided for the Expo.

Supervisor Jones distributed information from Legislative Issue Proposal Form for Township Officials of Illinois. Deadline for submission will be November 2, 2009. Board members were encouraged to submit the form individually.

Supervisor Jones mentioned the annual Lake Villa Township installation dinner. To be held on September 25, 2009. Trustee Willms will be installed as a director at this event.

Supervisor Jones met with the Attorney regarding the Resolution as it pertains to the dollar amount when bills are approved on an emergency basis. Concerned with paying the bills on time to avoid late charges, when it comes to paying insurance payments. Also, talked about updating the Resolution. This information will be prepared and distributed into the next packet for the board to view. Trustee Willms ask if the G.A. is part of the paid bill and included in the expense \$10,000.00 limit. Attorney Joanem explained further what bills are included and excluded from being paid on time. Trustee Willms made a reference to a paid bill total of \$73,000.00 on last paid bills that the board approved. Attorney Joanem explained that a majority of this amount of paid bills went to wages, insurance, benefits and G.A. Supervisor Jones explained further the process of paid bills. More information will be given at the next meeting.

Supervisor Jones has assigned Lety Castellano to the Tutoring/Art Bus project. Trustee McBride addressed the board with an up date report. Supervisor Jones and Trustee McBride will meet to discuss this matter further.

Supervisor Jones acknowledged the support from Attorney Joanem for the grant guidance from HealthCare Foundation of Northern of Lake County. The grant will be used to service health programs at the Park Place Senior Center. Attorney Joanem talked further on the grant and said that the Township merits the grant. Trustee Willms asked if this grant was different from the Willness grant.

Supervisor Jones was paid a visit from Pastor Wilcox of Mount Sinsi Institutional Baptist Church. Pastor Wilcox would like for his church to become involve with helping the Staben Center and the Staben House.

Supervisor Jones mentioned that Waukegan Township is part of the regional for the 2010 census. We will serve as a satellite center as census taker will provide information to public.

Highway Commissioner's Report. None

Assessor's Report. None

Supervisor Jones mentioned the Cash-on-Hand Report as of August 6, 2009.

Waukegan Township Cash-on-Hand Report
As of August 24, 2009

Fund	Bank	Balance
Town Fund	NorStates Financial	97,166.70
	Illinois Funds	1,218,673.71
	Illinois Funds - Prime	
Total Town Fund		\$1,315,840.41
General Assistance Fund	First Midwest Bank	68,522.02
	Illinois Funds	332,689.99
Total General Assistance		\$401,212.01
IMRF/FICA Fund	First Midwest Bank	113,674.00
	Illinois Funds	80,432.71
Total IMRF/FICA Fund		\$194,106.71
Senior Fund	NorStates Financial	66,905.12
	Illinois Funds	295,428.08
Total Senior Fund		\$362,333.20
Total General Township Funds		2,273,492.33
Road & Bridge	NorStates Financial	106,797.66
Total Road & Bridge		\$106,797.66

Taxes Received since last report -

PPRT - None

Town -

R&B -

For the states fiscal year of 7/1/09-6/30/10 we received a total of \$96,770.25 for Town and \$28,822.55 for R & B

Town RE Tax - 8/20/09	\$23,255.12
Total received to date	\$575,268.22

GA RE Taxes - 8/20/09	\$25,097.11
Total received to date	\$616,357.07

IMRF RE Taxes - 8/20/09	\$5,142.22
Total received to date	\$125,814.48

SEN'R RE Taxes - 8/20/09	\$23,255.12
Total received to date	\$572,761.19

R&B RE Taxes - 8/20/09	\$3,298.70
Total received to date	\$81,257.79

Highway Commissioner's Report. None

Assessor's Report. None.

Supervisor Jones requested a motion for the approval of agenda item #11, Payroll period ending August 14, 2009 in the amount of \$83,351.41. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Present:** Trustee Willms. **Nay:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #12, approval of the following invoices: Invoices for Town Fund in the amount of \$25,961.72; Invoices for G/A Fund/Staben Center in the amount of \$3,082.90; Invoices for G/A Fund/Staben House in the amount of \$2,250.67; Invoices for Town Fund/Assessor's Office in the amount of \$12,167.73; Invoices for Road and Bridge / Highway Department in the amount of \$0.00; Invoices for Senior Fund/Park Place in the amount of \$13,192.20; Invoices for Senior Fund/Gift Shoppe in the amount of \$67.27; Invoices for Home Sweet Home in the amount of \$693.52. Motion by Trustee McBride, second by Trustee Francis for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Present:** Trustee Willms. **Nay:** None. **Motion carried.**

Paid Bills
Board Meeting of August 27, 2009

The following is a list of bills that were paid after the board meeting of August 13, 2009 but before the meeting of August 27, 2009

Purpose	Payee	Amount
Senior Fund		

Total Senior Fund		\$0.00
G/A Fund		
	8/14-8/26	
		General Assistance Client Payments
	Various Client Payments	\$16,286.00
Total G/A Fund		\$16,286.00
IMRF & Fica Fund		\$0.00
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
	8/21/2009	
	Petty Cash Reimb.	Petty Cash
		\$149.12
Total Town Fund		\$149.12
Total all checks paid prior to board meeting		\$16,435.12

Executive Session. None

Action Items.

Supervisor Jones mentioned that we acted on NICASA Request.

Supervisor Jones mentioned that the board is tabling the Boys & Girls Club matter.

Supervisor Jones mentioned that a first reading of the new Resolution will be submitted at the next board meeting.

Supervisor Jones mentioned that the September 14, 2009 Board Meeting has been approved.

New Business.

Trustee Willms presented the board with a document regarding the appointment of the Deputy Clerk. Requested that the appointment of the Township Deputy Clerk be on the next board meeting agenda. Supervisor Jones replied with, that Deputy Clerk was appointed by the new board. Trustee Johnson also replied that Trustee Willms also voted. Trustee Willms requested a copy of the minutes.

Old Business.

Trustee Willms questioned the Attorney's opinion concerning Action Items. Attorney Joanem replied that he gave him an opinion and information on a case at a previous meeting.

Announcements.

Trustee Johnson wanted to thank Supervisor Jones and those from the Township who attended the New Hope M. B. Church annual picnic and for participating. Special thanks to Supervisor Jones for her donation of school back packs.

Trustee McBride wanted to thank Supervisor Jones for her attendance to the Hot Shots event. Also, for the donation of school book bags for the children. Also thank Mrs. Hewitt for donating a bike to raffle and for the hot dogs and hamburgers. Also, attended Stop the Violence program given by Eddie Washington and Mary Lacy event.

Trustee Francis mentioned the Men & Women Annual Day and thanked Supervisor Jones for attending.

Supervisor Jones mentioned that chicken was donated to the Township. Deputy Clerk Edwards is spear heading a cook off picnic called, Are You Chicken, to be held at the Park Place Senior Center. All participants will bring the cooked chicken to the September 4, 2009 picnic.

Comments/Concerns-Trustees.

There being no further business to come before the Members, Supervisor Jones adjourned the August 27, 2009 meeting at 6:30 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk