

AGENDA  
WAUKEGAN TOWNSHIP BOARD MEETING

September 24, 2020 – **5:00PM**  
WAUKEGAN, ILLINOIS 60085  
Zoom Video Conference Calling

**Zoom Meeting information:**

**Meeting ID: 505 786 2157**  
**Password: Township1**

**Zoom Meeting Phone Information:**

**+1 312 626 6799 US (Chicago)**  
**Meeting ID: 505 786 2157**  
**Password: 842234**

Waukegan Township is a governmental agency and public servant, dedicated and committed to providing quality services to enhance the health, safety and general well-being of the citizens of our township. We will do this by providing general assistance, housing for the homeless, services and programs for seniors, assistance to Repatriates, the eradication of violence, and maintenance of all roads in the unincorporated area and assessment of property within the Township.

- I. CALL TO ORDER – Supervisor Patricia Jones
- II. PLEDGE OF ALLEGIANCE – Commissioner Craigen
- III. PRAYER of SILENCE or READING or PUBLIC PRAYER – Trustee Castellanos
- IV. ROLL CALL
  - Clerk Rose M. Staben
- V. ACTION ON AGENDA
  - September 24, 2020 Township Regular Agenda
- VI. ACTION ON MINUTES
  - September 10, 2020 Township Regular Minutes
- VII. ACTION ON THE CASH-ON-HAND REPORT
  - Cash-on-Hand Report as of September 18, 2020
- VIII. CITIZEN PARTICIPATION
- IX. SUPERVISOR’S REPORT
  - Personnel
  - Nancy Netherton – Treasurer's Report & Audit Update
  - Bids: Park Place – Nancy Netherton, Finance Manager
  - Departmental Overview: Juan Hernandez, Human Resource Manager – Employee Furlough and Health Insurance
  - Salary Review Report – Juan Hernandez
  - Employment Benefits Update
  - Virtual Annual Luncheon Update
  - General Assistance Update
  - Finger Printing Services Update
  - **Monday, September 21<sup>st</sup> – Friday, September 25<sup>th</sup>**, Virtual Expungement Summit
  - **Friday, September 25<sup>th</sup>**, Virtual Luncheon Committee Meeting via Zoom at 11:00 am

- **Friday, October 2<sup>nd</sup>**, Coalition to Reduce Recidivism Executive Meeting/Virtual Luncheon Planning Meeting via Zoom at 8:30 am
- **Thursday, October 8<sup>th</sup>**, Annual Virtual Luncheon Committee Meeting via Zoom at 11:00 am
- **Thursday, October 8<sup>th</sup>**, Annual Virtual Luncheon Rehearsal via Zoom at 3:00 pm
- **Friday, October 9<sup>th</sup>**, Coalition to Reduce Recidivism Virtual Fundraiser; Networking at 11:30 am -12:00 pm, Fundraiser 12:00 – 1:30pm.
- Outside Agency Request
- Other

X. HIGHWAY COMMISSIONER’S REPORT - Commissioner Craigen

XI. ASSESSOR’S REPORT - Assessor Stricklin

XII. EXECUTIVE SESSION

- Personnel - 5ILCS 120/2 (C1)
- Land Acquisition – 5ILCS 120/2 (C5)
- Litigation – 5ILCS 120/2 (C11)
- Executive Minutes – 5ILCS 120/2 (C21)

XIII. ACTION ON PAYROLL

- Payroll period ending September 10<sup>th</sup> in the amount of \$101,468.24

XIV. ACTION ON INVOICES for bills submitted for the **September 24, 2020** meeting:

- Invoices for **Town Fund** in the amount of **\$6,322.97**
- Invoices for **G/A Fund/Eddie Washington Center** in the amount of **\$2,315.00**
- Invoices for **G/A Fund/Staben House** in the amount of **\$1,296.59**
- Invoices for **Town Fund/Assessor’s Office** in the amount of **\$7,569.48**
- Invoices for **Road and Bridge/Highway Department** in the amount of **\$579.77**
- Invoices for **Senior Fund/Park Place** in the amount of **\$7,356.91**
- Invoices for **Senior Fund/Gift Shoppe** in the amount of **\$0**
- Invoices for **Home Sweet Home** in the amount of **\$4,714.71**
- Invoices for **Fundraiser** in the amount of **\$0**

XV. ACTION ON PAID BILLS

- **Submitted after the September 10, 2020 meeting and prior to September 24, 2020**

XVI. ACTION ON EMERGENCY BILLS

- **Submitted after the meeting in the amount of \$0**

XVII. ATTESTATION – Clerk Staben

XVIII. ACTION ON THE FOLLOWING ITEMS

- Personnel
- Approval of Painting Bids – Park Place
- Approval of Treasurer’s Report

XIX. NEW BUSINESS

XX. OLD BUSINESS

XXI. ANNOUNCEMENTS

XXII. COMMENTS/CONCERNS – TRUSTEES

XXIII. ADJOURNMENT