

AGENDA  
WAUKEGAN TOWNSHIP BOARD MEETING  
**Thursday, October 26, 2023 – 5:00PM**  
**WAUKEGAN, ILLINOIS 60085**  
**Waukegan Township Supervisor's Office**

Waukegan Township is a governmental agency and public servant, dedicated and committed to providing quality services to enhance the health, safety and general well-being of the citizens of our township. We will do this by providing general assistance, housing for the homeless, services and programs for seniors, assistance to Repatriates, the eradication of violence, and maintenance of all roads in the unincorporated area and assessment of property within the Township.

- I. CALL TO ORDER – Supervisor Marc L. Jones
  - II. PLEDGE OF ALLEGIANCE – Clerk Staben
  - III. PRAYER of SILENCE or READING or PUBLIC PRAYER – Trustee Ortiz
  - IV. ROLL CALL
    - Clerk Rose M. Staben
  - V. ACTION ON AGENDA
    - October 26, 2023 Township Regular Agenda
  - VI. ACTION ON MINUTES
    - October 12, 2023 Township Regular Minutes
  - VII. ACTION ON THE CASH-ON-HAND REPORT
    - Cash-on-Hand Report as of October 23, 2023
  - VIII. CITIZEN PARTICIPATION
  - IX. SUPERVISOR'S REPORT
    - Personnel
    - Audit Report from Kevin Kinnavy – Evoy, Kamschulte, Jacobs & Co, LLP for FYE 2/28/2023
    - Review of Staben House Replacement Heater Purchase Estimates
    - Review of Staben House Vehicle Purchase Estimates
    - Bid Package for Supervisor's Office and Highway Department Renovations/Construction
    - Home Sweet Home Lawn Program Report
    - Coalition to Reduce Recidivism Luncheon Report
    - Artis Yancey HBCU Committee Meeting – **Wednesday, November 8<sup>th</sup>** beginning at **11:00 am**
    - 2023 Executive Session Minutes to be presented for approval
    - 2023 Executive Session Minutes to be opened to the public
    - TOI Annual Conference – **November 12-14<sup>th</sup>; Crowne Plaza in Springfield, IL**
- Upcoming Meetings/Events**
- **Wednesday, November 1, 2023** – Artis Yancey HBCU Committee Meeting via Supervisor's Office beginning at 1:00 pm
  - **Friday, November 3, 2023** – Coalition to Reduce Recidivism Executive Meeting via Zoom beginning at 8:30 am
  - **Friday, November 10, 2023** – Waukegan Township Offices Closed in Observance of Veterans Day
  - **Sunday through Tuesday, November 12-14, 2023** – TOI Annual Conference at the Crowne Plaza in Springfield, IL

- **Wednesday, November 15, 2023** – Waukegan Township featured on Wake UP Waukegan beginning at 8:00 am
- **Monday, November 20, 2023** – Coalition to Reduce Recidivism Public Meeting beginning at 8:30 am via Zoom
- Outside Agency Request
  - The Daughters of Eureka Temple
  - Black Lives Matter Lake County
- Other

**X. ASSESSOR’S REPORT - Assessor Stricklin**

**XI. EXECUTIVE SESSION**

- Personnel - 5ILCS 120/2 (C1)
- Land Acquisition – 5ILCS 120/2 (C5)
- Litigation – 5ILCS 120/2 (C11)
- Executive Minutes – 5ILCS 120/2 (C21)

**XII. ACTION ON PAYROLL**

- Payroll period ending October 5<sup>th</sup> in the amount of \$150,200.67

**XIII. ACTION ON INVOICES for bills submitted for the **October 26, 2023** meeting:**

- Invoices for **Town Fund** in the amount of **\$9,897.27**
- Invoices for **G/A Fund/Eddie Washington Center** in the amount of **\$4,652.47**
- Invoices for **G/A Fund/Staben House** in the amount of **\$2,173.81**
- Invoices for **Town Fund/Assessor’s Office** in the amount of **\$14,281.67**
- Invoices for **Capital Improvements** in the amount of **\$0**
- Invoices for **General Assistance** in the amount of **\$0**
- Invoices for **Road and Bridge/Highway Department** in the amount of **\$2,355.78**
- Invoices for **Senior Fund/Patricia A. Jones Center** in the amount of **\$3,868.75**
- Invoices for **Senior Fund/Gift Shoppe** in the amount of **\$9.96**
- Invoices for **Home Sweet Home** in the amount of **\$3,778.68**
- Invoices for **Fundraiser** in the amount of **\$0**

**XIV. ACTION ON PAID BILLS**

- **Submitted after the October 12, 2023 meeting and prior to October 26, 2023**

**XV. ACTION ON EMERGENCY BILLS**

- **Submitted after the meeting in the amount of \$0**

**XVI. ATTESTATION – Clerk Staben**

**XVII. ACTION ON THE FOLLOWING ITEMS**

- Personnel
- Approval of the Audit Presentation by Kevin Kinnavay, Evoy Kamshutle Jacobs, and Co for FYE 2/28/2023
- Approval of Staben House Replacement Heater Purchase
- Approval of Staben House Vehicle Purchase
- Approval of Bid Package for Supervisor’s Office and Highway Department Renovations/Construction
- Approval of 2023 Executive Session Minutes
- Approval of 2023 Executive Session Minutes to be opened to the public

➤ Approval of Outside Agency Request

XVIII. NEW BUSINESS

XIX. OLD BUSINESS

XX. COMMENTS/ANNOUNCEMENTS/CONCERNS – TRUSTEES

XXI. ADJOURNMENT