

WAUKEGAN TOWNSHIP BOARD MEETING FEBRUARY 24, 2022

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held Via Zoom Video Conference Calling for the Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday February 24, 2022.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Marc L. Jones. Clerk Rose M. Staben led the Members in the Pledge of Allegiance and Trustee Percy L. Johnson led the Members in prayer.

ROLL CALL: Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Sylvestre Castellanos, Clerk Rose M. Staben, Assessor Mark Stricklin, Supervisor Marc L. Jones and Township Attorney Torrie M. Newsome. **Also, Present:** Nancy Netherton/Finance Manager and Dijon Ross/Administrative Support/Deputy Clerk. **Excused:** Trustee Ducle Ortiz.

Supervisor Jones requested a motion to adjourn the **February 24, 2022** Waukegan Township Board Meeting at 5:03 p.m. for the purpose of the **Public Hearing on Town Budget**. Motion by Trustee Castellanos, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

The Township Board Meeting reopened at 5:09 p.m.

Supervisor Jones called out for any citizen participation via phone, there was no response from any caller.

Supervisor Jones requested a motion to approve the **Agenda** for the **February 24, 2022** Waukegan Township Board Meeting as presented. Motion by Trustee Castellano, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **February 10, 2022** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Discussion:** Trustee McBride made a name correction on page 6. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of **February 18, 2022** as presented. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
2/18/2022

Fund	Balance
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Town Fund	First Midwest Bank	92,838.24
	First Midwest Bank M/M	652,502.47
	Illinois Funds	39,795.02
	No. Chicago Comm Bank	67,656.32
Total Town Fund		\$852,792.05
General Assistance Fund	First Midwest Checking	129,293.24
	First Midwest Bank M/M	409,408.40
	Illinois Funds	7,566.63
Total General Assistance		\$546,268.27
IMRF/FICA Fund	First Midwest Bank	79,625.40
	First Midwest Bank M/M	0.00
	Illinois Funds	15,810.55
Total IMRF/FICA Fund		\$95,435.95
Senior Fund	First Midwest Bank	13,988.08
	First Midwest Money Market	110,036.94
	Illinois Funds	14,855.13
Total Senior Fund		\$138,880.15
		1,633,376.42
Road & Bridge	First Midwest Bank	217,248.76
	Waukegan Community Trust	183,090.50
Total Road & Bridge		\$400,339.26

PPRT Taxes Received since last report - January 7, 2022

Town - \$

R&B - \$

For the states fiscal year of (July 1 - June 30, 2022) we have received a total of for Town \$694,204.55 and for R & B \$190,546.86

Town RE Tax

Total received FY 2021-22 **\$1,303,053.57**

GA RE Taxes -

Total received FY 2021-22 **\$669,938.00**

IMRF/FICA RE Taxes -

Total received FY 2021-22 **\$217,342.34**

SEN'R RE Taxes -

Total received FY 2021-22 **\$1,063,433.10**

RB RE Taxes -

Total received FY 2021-22 **\$142,452.59**

Other Deposits

Citizen Participation:

Southside resident was present to express his concerns with neighborhood disturbance and to gather information about the Waukegan Township services.

Supervisor's Report:

Supervisor Jones asked Nancy Netherton/Financial Manager to address the Board Members. Mrs Netherton referred to the Line Item Transfers To Budget for Year Ending 02/28/22 packet. She reviewed its contents and expounded on the additions and reductions of the various funds.

Supervisor Jones mentioned the Women's Round Table Part 4, scheduled for this Friday and invited the Board Members for this zoom event.

Supervisor Jones mentioned the TOI Topic Day, check in with Deputy Clerk Ross for arrangements.

Supervisor Jones mentioned that a Men's Round Table Part 1 is in the planning stages.

Supervisor Jones mentioned that the C2RR Public Hearing is scheduled for Monday.

Supervisor Jones mentioned the Park Place Tax Help, now going on till April 27th.

Supervisor Jones distributed the HSH Program-weekly report.

Supervisor Jones mentioned that the Artis Yancey HBCU event is scheduled for March 25th. He said the event will be held at Waukegan High school gymnasium with a full day program.

Mrs. Netherton exit the Board Meeting at 5:30 p.m.

Assessor's Report:

Assessor Stricklin distributed information on 2021 Summary Statistics for Township Equalization and Parcel Counts for Lake County Townships and expounded on its contents.

Executive Session:

Supervisor Jones requested a motion to enter Executive Session for the purpose of Personnel-5ILCS 120/2 (C1) and Executive Minutes-5ILCS 120/2 (C21) at 6:09 p.m. Motion by Trustee McBride, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Open Session resumed at 6:45 p.m.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **February 10, 2022** in the amount of **\$95,099.71** as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **February 24, 2022** Board Meeting: Invoices for Town Fund in the amount of **\$11,124.96**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$3,206.02**; Invoices for G/A Fund/Staben House in the amount of **\$2,479.66**; Invoices for Town Fund/Assessor's Office in the amount of **\$6,712.25**; Invoices for Road and Bridge/Highway Department the amount of **\$3,390.49**; Senior Fund/Park Place in the amount of **\$5,352.16**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$990.34**; Invoices for Capital Improvements in the amount of **\$20,154.96**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after **February 10, 2022** Board Meeting in the amount of **\$36,998.77** as presented. Motion by Trustee Casatellanos, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
February 24,
2022**

The following is a list of bills that were paid after the board meeting of February 10, 2022 and before the meeting of February 24, 2022

Purpose	Payee	Amount
Senior Fund		
2/17/2022	Trip Refunds - 5 persons	\$450.00
	Refunds for 5 seniors who cancelled trips	
2/18/2022	Petty Cash	\$448.00
	Tip money for South Carolina guides and drivers	
Total Senior Fund		\$898.00

G/A Fund		
2/11-2/24	FERA Rental & Utility Payments	\$32,558.77
	payments for the FERA Program	
2/11-2/24/22	GA Waukegan Township Transitional Asst	\$3,542.00
	Paycard uploads	
Total G/A Fund		\$36,100.77
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
Total Town Fund		\$0.00
Total all checks paid prior to board meeting		\$36,998.77

Emergency Bills: None.

Attestation:

Clerk Staben attested to the above Paid Bills as presented.

Action Items:

Supervisor Jones requested a motion for the approval of the Fiscal Year End February 28, 2022, amended Budget and Appropriation for General Town Purposes as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the end of the year budget line-item transfers for year ending 02/28/22 as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the 2021 Executive Minutes 09/09/21, 09/23/21, 12/09/21 and 12/20/21 to be open to the public as presented. Motion by Trustee Castellanos, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements/Comments/Concern-Trustees:

Trustee Johnson invited the Board Members to the New Hope Baptist Missionary Church for the Black History Month conclusion on Sunday.

Supervisor Jones mentioned that Mr. Newsome will be participating in the CLC Lobby Day. He said the program will have local representatives on hand.

Adjournment:

There being no further business to come before the Board, Supervisor Jones requested a motion to adjourn the **February 24, 2022** meeting at **7:00 p.m.** Motion by Trustee Castellanos, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

MARC L. JONES, Township Supervisor

ROSE M. STABEN, Township Clerk

NOTICE OF PUBLIC HEARING ON TOWNSHIP BUDGET

Notice is hereby given that an Amended Budget and Appropriation Ordinance for the Town of Waukegan, in the County of Lake, State of Illinois, for the fiscal year beginning March 1, 2021 and ending February 28, 2022, will be on file and conveniently available to public inspection at 149 South Genesee Street, Waukegan, Illinois on January 18th, 2022 from and after 8:00 a.m. to February 18th 2022, until 4:30 p.m.

Notice is further hereby given that a public hearing on said Amended Budget and Appropriation Ordinance will be held at 5:05 p.m., Tuesday February 24, 2022, at 149 S. Genesee St., in this Waukegan Township and that final hearing and action on this ordinance will be taken at the Board Meeting to be held at 149 S. Genesee Street., beginning at 5:00 p.m., Thursday, February 24, 2022.

Dated this 14th day of January 2022.

Marc L. Jones, Supervisor

Rose M. Staben, Clerk

WAUKEGAN TOWNSHIP TOWN PUBLIC HEARING FEBRUARY 24, 2022

The Town Public Hearing for Town Budget and Appropriations for the fiscal year beginning March 1, 2021 and ending February 28, 2022 of Waukegan Township, County of Lake, of the State of Illinois was held at Park Place located at 414 Lewis Avenue, Waukegan, Illinois on Thursday, February 24, 2022

The meeting was called to order at 5:05 p.m., by Waukegan Township Supervisor Marc L. Jones.

ROLL CALL: Trustee Percy L. Johnson Trustee Jeff McBride, Trustee Sylvestre Castellanos, Clerk Rose M. Staben, Assessor Mark Stricklin and Supervisor Marc L. Jones. **Also Present:** Attorney Torrie M. Newsome, Nancy Netherton/Financial Manager and Dijon Ross/Administrative Support/Deputy Clerk. **Excused:** Trustee Dulce Ortiz.

Supervisor Jones requested a motion to approve the **Agenda for the February 24, 2022** Town Public Hearing as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for Clerk Staben to read the Notice of Public Hearing on Township Budget. Said notice was read by Clerk Staben, see attached copy.

Supervisor Jones acknowledged citizens present, there were none present.

Supervisor Jones asked Nancy Netherton/Finance Manager to address the Board Members. Mrs. Netherton reviewed the amended Town Budget and Appropriations Ordinance No. 21-01, for the fiscal year beginning March 01, 2021 and ending February 28, 2022, presenting a total of appropriation in the amount of \$6,451,049.00.

Supervisor Jones requested a motion to adjourn the Town Public Hearing for Budget Appropriations for the fiscal year beginning March 01, 2021 and ending February 28, 2022 at **5:09 p.m.** Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

MARC L. JONES, Township Supervisor

ROSE M. STABEN, Township Clerk

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