

WAUKEGAN TOWNSHIP BOARD MEETING

APRIL 28, 2022

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at the Waukegan Township's Supervisor's Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday , 2022.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Marc L. Jones. Clerk Rose M. Staben led the Members in the Pledge of Allegiance and Trustee Jeff McBride led the Members in prayer.

ROLL CALL: Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Sylvestre Castellanos, Trustee Dulce Ortiz, Clerk Rose M. Staben, Supervisor Marc L. Jones and Township Attorney Torrie M. Newsome. **Also, Present:** Dijon Ross/Administrative Support/Deputy Clerk. **Excused:** Assessor Mark Stricklin.

Supervisor Jones called out for any citizen participation via phone, there was no response from any caller.

Supervisor Jones requested a motion to approve the **Agenda** of the **April 28, 2022** Waukegan Township Board Meeting as presented. Motion by Trustee Ortiz, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Trustee Ortiz, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** of the **April 12, 2022** Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Trustee Ortiz, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of **April 25, 2022** as presented. Motion by Trustee Johnson, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Trustee Ortiz, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
4/25/2022

Fund		Balance
Town Fund	First Midwest Bank	114,113.46
	First Midwest Bank M/M	607,545.07
	Illinois Funds	39,795.02
	No. Chicago Com Bank	67,656.32
Total Town Fund		\$829,109.87
General Assistance Fund	First Midwest Checking	50,725.65
	First Midwest Bank M/M	349,431.82
	Illinois Funds	7,566.63
Total General Assistance		\$407,724.10

IMRF/FICA Fund	First Midwest Bank	96,809.33
	First Midwest Bank M/M	0.00
	Illinois Funds	15,810.55
Total IMRF/FICA Fund		\$112,619.88
Senior Fund	First Midwest Bank	115,405.16
	First Midwest Money Market	35,042.80
	Illinois Funds	14,855.13
Total Senior Fund		\$165,303.09
		1,514,756.94
Road & Bridge	First Midwest Bank	345,842.43
	Waukegan Community Trust	183,090.50
Total Road & Bridge		\$528,932.93

PPRT Taxes Received since last report -

Town - \$ 309,376.30

R&B - \$ 92,145.94

For the state's fiscal year of (July 1 - June 30, 2022) we have received a total of for Town \$1,265,274.89 and for R & B \$376,854.38

Town RE Tax

Total received FY 2021-22 **\$1,303,053.57**

GA RE Taxes -

Total received FY 2021-22 **\$669,938.00**

IMRF/FICA RE Taxes -

Total received FY 2021-22 **\$217,342.34**

SEN'R RE Taxes -

Total received FY 2021-22 **\$1,063,433.10**

RB RE Taxes -

Total received FY 2021-22 **\$142,452.59**

Other Deposits

Citizen Participation: None.

Supervisor's Report:

Supervisor Jones welcome back Township attorney Mr. Newsome from his travels.

Supervisor Jones asked Moises Soto/Department Manager of Home Sweet Home to address the Board Members with an update. Mr. Soto distributed a one page summary and reviewed its contents. He said todate the HSH program is serving 514 active clients and his goal is to provide professional service.

Supervisor Jones mentioned that the next Golf Outing meeting is scheduled for next Thursday via zoom. He said the GO will be held at Foss Park.

Supervisor Jones mentioned that the next C2RR Executive meeting is scheduled for May 6th via zoom.

Supervisor Jones mentioned that the Department of Commerce & Economic Opportunities (DCEO) grant bids for facilities repairs on SH and EWC require that local contractors be utilized.

Supervisor Jones distributed the News-Sun, front page article featuring Patricia A. Jones Canter (PJC) titled "She has changed people's lives."

Supervisor Jones distributed the Men's Round Table flier for topic one is scheduled for June 17th. He said there will be two other topics to follow.

Supervisor Jones distributed the Outside Agency Funding Request for Hispanic American Community Education and Services (HACES) for the 5K Family Fun Walk & Run event. Trustee Ortiz expounded on HACES contributions to the community.

Supervisor Jones mentioned the passing of the Township retired employee Clara Weldon. He said a Resolution will be presented to her family and a repass will be held for her at the PJC. Trustee Johnson said he and his family will be celebrating her departure.

Assessor's Report: None.

Executive Session:

Supervisor Jones requested a motion to enter Executive Session for the purpose of Personnel-5 ILCS 120/2 (C1) at 5:48 p.m. Motion by Trustee McBride, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Trustee Ortiz, Supervisor Jones. **Nays:** None. **Motion carried.**

Open Session resumed at 6:00 p.m.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **April 7, 2022** in the amount of **\$101,743.34** as presented. Motion by Trustee Johnson, second by Trustee Ortiz. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Trustee Ortiz, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **April 28, 2022** Board Meeting: Invoices for Town Fund in the amount of **\$5,728.38**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$2,804.26**; Invoices for G/A Fund/Staben House in the amount of **\$1,745.15**; Invoices for Town Fund/Assessor’s Office in the amount of **\$12,726.95**; Invoices for General Assistance in the amount of **\$0**; Invoices for Road and Bridge/Highway Department the amount of **\$1,882.19**; Senior Fund/Park Place in the amount of **\$3,963.49**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$4,528.05**; Invoices for Fundraisers in the amount of **\$0**; as presented. Motion by Trustee McBride, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Trustee Ortiz, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after the **April 12, 2022** Board Meeting in the amount of **\$120,453.28** as presented. Motion by Trustee Ortiz, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Trustee Ortiz, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
April 28, 2022**

The following is a list of bills that were paid after the board meeting of April 12, 2022 and before the meeting of April 28, 2022

Purpose	Payee	Amount
Senior Fund		
4/14/2022	Sara Sanchez	\$85.00
	Pay for Vehicle Damage	
4/15/2022	Robert Presley, Kenneth Smith	\$350.00
	Renaming Expenses	
4/20/2022	Leap Design & Printing	\$97.65
	Replace door labeling	
Total Senior Fund		\$532.65
G/A Fund		
4/13-4/28	FERA Rental & Utility Payments	\$114,556.63
	payments for the FERA Program	
4/13-4/28	Waukegan Township Assistance	\$1,500.00
	Funeral Assistance	
4/13-4/28	GA Waukegan Township Transitional Asst	\$3,864.00
	Paycard uploads	
Total G/A Fund		\$119,920.63

R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
Total Town Fund		\$0.00

\$120,453.2

Total all checks paid prior to board meeting

8

Emergency Bills: None.

Attestation:

Clerk Staben attested to the above Paid Bills as presented.

Action Items:

Supervisor Jones requested a motion for the approval of the Personal Supervisor’s Office, PAJones Center, SH, EWC and HSH as presented. Motion by TrusteeJohnson, second by Trustee Ortiz. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Trustee Ortiz, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Outside Agency Funding Request/Hispanic American Community Education and Services (HACES) in the amount of \$250.00 as presented. Motion by Trustee McBride, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Trustee Ortiz, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business:

Supervisor Jones mentioned that Supervisor Emeritis Patricia A. Jones will be presented with the Living Legend Award.

Trustee Johnson invited the Board Members to attend the New Hope Missionary Baptist Church to celebrate Mother’s Day on Sunday.

Old Business: None.

Announcements/Comments/Concerns-Trustees: None.

Adjournment:

There being no further business to come before the Board, Supervisor Jones requested a motion to adjourn the **April 28, 2022** meeting at **6:10 p.m.** Motion by TrusteeJohnson , second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Trustee Ortiz, Supervisor Jones. **Nays:** None.

Motion carried.

MARC L. JONES, Township Supervisor

ROSE M. STABEN, Township Clerk