

WAUKEGAN TOWNSHIP BOARD MEETING

JULY 8, 2021

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Park Place, 414 Lewis Avenue for the Waukegan Township’s Supervisor’s Office located at 149 South Genesee Street, Waukegan, Illinois on Thursday July 8, 2021.

The Board Meeting was called to order at 5:00 p.m. by Supervisor Marc L. Jones. Assessor Mark Stricklin led the Members in the Pledge of Allegiance and Trustee Percy L. Johnson led the Members in prayer.

ROLL CALL: Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Sylvestre Castellanos via phone, Clerk Rose M. Staben, Assessor Mark Stricklin, Supervisor Marc L. Jones and Township Attorney Torrie M. Newsome. **Also, Present:** Juan Hernandez/Human Resources Manager. **Excused:** Trustee Dulce Ortiz.

Supervisor Jones requested a motion to approve the **Agenda** for the **July 8, 2021**, Waukegan Township Board Meeting as presented. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Minutes** for the **June 24, 2021**, Waukegan Township Board Meeting as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to approve the **Cash-on-Hand** as of **July 1, 2021**, as presented. Motion by Trustee McBride, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
7/1/2021

Fund		Balance	Ins/outs
Town Fund	First Midwest Bank	319,807.55	
	First Midwest Bank M/M	252,393.26	
	Illinois Funds	39,723.60	
	No. Chicago Com Bank	67,447.61	
Total Town Fund		\$679,372.02	
General Assistance Fund	First Midwest Checking	236,114.23	
	First Midwest Bank M/M	365,001.20	
	Illinois Funds	7,555.06	

Total General Assistance		\$608,670.49
IMRF/FICA Fund	First Midwest Bank	97,636.18
	First Midwest Bank M/M	0.00
	Illinois Funds	15,786.11
Total IMRF/FICA Fund		\$113,422.29
Senior Fund	First Midwest Bank	200,994.92
	First Midwest Money Market	200,000.00
	Illinois Funds	14,862.08
Total Senior Fund		\$415,857.00
		1,817,321.80
Road & Bridge	First Midwest Bank	183,689.51
	Waukegan Community Trust	182,073.89
Total Road & Bridge		\$365,763.40

PPRT Taxes Received since last report -

Town - \$

R&B - \$

For the state's fiscal year of (July 1 - June 30, 2021) we have received a total of for Town \$770,497.73 and for R & B \$229,487.95

Town RE Tax 7/1 \$135,263.66
Total received FY 2021-22 \$613,026.02

GA RE Taxes - 6/17/21 \$69,542.56
Total received FY 2021-22 \$315,175.34

IMRF/FICA RE Taxes - 6/17/21 \$22,566.15
Total received FY 2021-22 \$102,272.76

SEN'S RE Taxes - 6/17/21 \$110,388.65
Total received FY 2021-22 \$500,294.87

RB RE Taxes - 6/17/21 \$14,836.51
Total received FY 2021-22 \$670,085.47

Other Deposits

Lake County - FERA Program 375,000.00
50% of 2nd Contract

Citizen Participation:

Supervisor Jones called out for citizen participation via phone, there was no caller response.

Supervisor's Report:

Supervisor Jones distributed the Delfs Garage proposal (lowest bidder) for two new salt spreaders for the Road & Bridge department, for a total of \$11,850.00.

Supervisor Jones mentioned that the C2RR Executive Meeting is scheduled for July 9th.

Supervisor Jones mentioned that the Youth Summit will be held at the CLC Campus. He said 50 participants have signed up for the event. Also, the Medline Company donated \$3,000.00 for this event.

Supervisor Jones mentioned that the Golf Outing Committee is scheduled to meet on July 14th for the 16th Annual SH/EWC fundraising event. He said two food trucks will be on hand for the event.

Supervisor Jones mentioned that the virtual Women's Round Table Part III is scheduled for September 10th, the subject will be domestic violence.

Supervisor Jones mentioned that the virtual C2RR Fundraiser is scheduled for October 8th.

Supervisor Jones mentioned that the Township in partnership with the Park District will conduct three summer concerts, to be held at the Corrine Rose Park.

Supervisor Jones mentioned that the Walk for Seniors is scheduled for September 4th.

Supervisor Jones mentioned that the Township was granted \$350,000.00 from the State to benefit the SH/EWC facilities. He gave thanks and gratitude to Representative Rita Mayfield for her efforts and support in reference to this grant.

Supervisor Jones mentioned that the Shields Township Senior Residents department reached out to Waukegan Township to assist with funding for North Chicago residents to participate in Shields programs. It was recommended that \$2,000.00 would be granted on an annual basis.

Supervisor Jones asked Juan Hernandez/Human Resources Manager to address the Board Member regarding Personnel/HSH seasonal positions. Mr. Hernandez stated that two employees were recommended for hire.

Highway Commissioner's Report: None.

Assessor's Report:

Assessor Mr. Stricklin gave an update on the Assessor's office move, changed to a later date.

Executive Session:

Supervisor Jones requested a motion to enter Executive Session for the purpose of Personnel-5 ILCS 120/2 (C1) at 5:51 p.m. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Open Session resumed at 5:57 p.m.

Action on Payroll:

Supervisor Jones requested a motion for the approval of **agenda item #13**, Payroll period ending **July 1, 2021**, in the amount of **\$109,880.30** as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Invoices:

Supervisor Jones requested a motion for the approval of **agenda item #14**, approval of the following invoices for bills submitted for the **July 8, 2021** Board Meeting: Invoices for Town Fund in the amount of **\$5,667.66**; Invoices for G/A Fund/Eddie Washington Center in the amount of **\$3,362.35**; Invoices for G/A Fund/Staben House in the amount of **\$1,562.46**; Invoices for Town Fund/Assessor’s Office in the amount of **\$1,813.80**; Invoices for Road and Bridge/Highway Department the amount of **\$10,066.14**; Senior Fund/Park Place in the amount of **\$5,228.06**; Senior Fund/Gift Shoppe in the amount of **\$0**; Invoices for Home Sweet Home in the amount of **\$3,023.45**; Invoices for Fundraisers in the amount of **\$550.00**; as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Action on Paid Bills:

Supervisor Jones requested a motion for the approval of **agenda item #15**, Paid Bills submitted after the **June 24, 2021**, Board Meeting in the amount of **\$123,273.04** as presented. Motion by Trustee McBride, second by Trustee Johnson. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
July 8, 2021**

The following is a list of bills that were paid after the board meeting of June 24, 2021, and before the meeting of July 08, 2021

Purpose	Payee	Amount
Senior Fund		

Total Senior Fund		\$0.00
G/A Fund		
6/25-7/8/21	FERA Rental & Utility Payments	\$66,984.33
	payments for the FERA Program	
6/25-7/8/21	Waukegan Township Assistance Clients	\$3,650.00
	Paycard payments made on behalf of GA Clients & Funeral expense	
Total G/A Fund		\$70,634.33
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
7/1/2021	Leaping Lizard	\$130.00
	Door signage	
7/8/2021	Health Insurance-All Vendors	\$52,508.71
	Health insurance-all vendors	
Total Town Fund		\$52,638.71
Total all checks paid prior to board meeting		\$123,273.04

Emergency Bills: None.

Attestation:

Clerk Staben attested to the above Paid Bills as presented.

Action Items:

Supervisor Jones requested a motion for the approval of the Personnel/HSH 2-Hire and 1-Termination as presented. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Purchase from Delfs Garage 2 salt spreaders for R & B Dept., as presented. Motion by Trustee McBride, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Shield Township Senior Residents program subsidized not to exceed \$2,000.00 annually as presented. Motion by Trustee McBride, second by Trustee Castellanos. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements:

Trustee Johnson said the New Hope Missionary Baptist Church will be celebrating their 80th Anniversary every Sunday in the month of July and invited the Board Members to this celebration.

Comments/Concerns-Trustees: None.

Adjournment:

There being no further business to come before the Board, Supervisor Jones requested a motion to adjourn the **July 8, 2021**, meeting at **6:13 p.m.** Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Johnson, Trustee McBride, Trustee Castellanos. **Nays:** None. **Motion carried.**

MARC L. JONES, Township Supervisor

ROSE M. STABEN, Township Clerk