

April, 2021



Marc L. Jones
Waukegan Township
Supervisor

Waukegan Township Annual Report With Treasurer's Statement For Fiscal Year 3/1/20 - 2/28/21

Including Program Highlights For:

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Trustees:

Percy L. Johnson
Nathaniel Hewitt
Opal Rice
Sylvestre Castellanos
Clerk - Rose Staben
Assessor - Mark Stricklin
Highway Commissioner - Arthur Craigen



Waukegan Township Park Place Center

414 S. Lewis Avenue Waukegan, IL 60085

Phone (847) 244-9242: cpwhite@waukegantownship.com

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Park Place Program Highlights for March 2020 – February 2021 Include:

In January of 2020 Waukegan Township Park Place knew little about what fueled the spread of the coronavirus. We soon learned how all our lives would be forever changed by Covid-19. The nation continued to gather for games, trips, church, elections, protest, and other activities.

March 18, 2020 everything across the nation came to a halt! National research shows that COVID 19 was likely in the United States as early as December of 2019.

Park Place posted the following Public Safety Notice:

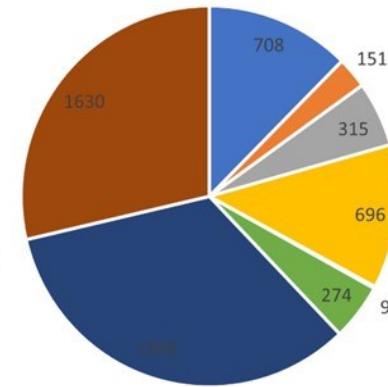
Illinois Gov. J.B. Pritzker has ordered the closing of every school and senior facility in the state. In compliance with the Center for Disease Control recommendations, the Governor's orders, and out of concern for your safety and well being, the Park Place Senior Center is closed until further notice. The facility closure includes all rentals and support groups. During the closure, staffers will be available at all Waukegan Township facilities and look forward to answering any questions by phone or email. We will re-evaluate the situation to ensure the community remains informed of any updated decisions.

Beginning in April 2020 Waukegan Township Park Place did a complete pivot from our normal daily and weekly programing for senior citizens to being centrally focused on the overall well-being and safety of our seniors. During the month of April Park Place conducted well-being checks to over **5000** seniors. This was completed with fewer staff to provide the same programing that Park Place has been accustomed to; Example, taxi-ticket monthly distribution, medical transportation, the Benefit Access license plate discount/RTA ride-free program and SHIP program (Senior Health Insurance).

The latest updates and information on the spread of the virus, please visit the CDC's Information Page for the Coronavirus Disease. Information specific to how the disease is affecting our state, visit the Illinois Department of Health website.

TOTAL UNITS OF SERVICE PROVIDED TO SENIORS FOR THE YEAR WERE **5,691.**

- Benefit Access: 708
- SHIP: 151
- Fitness/Wellness: 315
- Recreation: 696
- Trips: 9
- Enhancement Group: 274
- Virtual Event: 1908
- Transportation: 1630



Total Units of Service

Benefit Access: 708

Trips: 9

SHIP: 151

Enhancement Groups: 274

Fitness/Wellness: 315

Events: 1908

Recreational: 696

Transportation: 1630

Safety Kit Distribution:

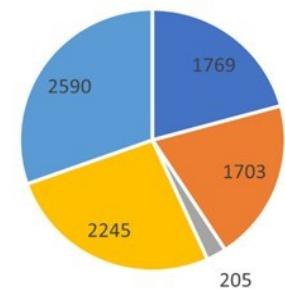
Senior Complexes 1769

Community Complexes 1703

Community Organizations 205

Drive Through Services 2245

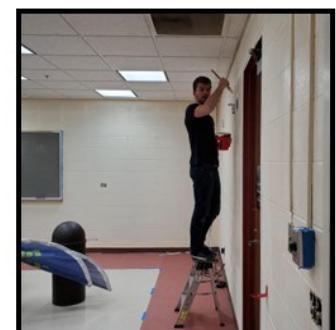
Churches 2590



Park Place has also been busy sprucing up the place

Upon your return, we hope you will enjoy the beautification efforts. We know that this pandemic has been difficult but we're almost through it.

Sometimes all a person needs is a hand to hold and a heart to understand. Anonymous



Park Place

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Park Place distributes over 8000 safety kits to the residents of Waukegan Township

Waukegan Township is proud to announce that from April 2020 through January 2021 we have successfully distributed over 8,000 safety kits to the residents of Waukegan Township! Over the past ten months, COVID-19 has made personal protective equipment (PPE) essential to public safety. We are also aware that the supply of PPE has improved since this spring, for which we are grateful. This has made it easier for Waukegan Township to continue working towards our goal of assisting in maintaining the safety of seniors throughout our community.

Many of our distributions included masks, gloves, hand sanitizer, fruit and lunch. We hope our approach - whether drive through, apartment complex distribution or home delivery has helped each one of you. Thank you to our community partners and will continue providing these needed services for the months to come. We understand how important it is to supply these lifesaving items. If you find yourself in need of any of (PPE) products feel free to contact us as 847-244-9242. We will do our best to assist you in securing needed items.

We would also like to take this opportunity to thank our many partners for their assistance.

The development and protocols of the vaccine distribution is still underway. Park Place will continue to assist where we can until we are out of the pandemic. Remember to stay home when possible, wear a mask, wash your hands, and stay six feet apart.

What we've been up to:

The staff at Park Place can't wait until we're able to open our doors and see each of your smiling faces. We have been closed since March 13, 2020, but have had periods when we have opened with limited participation in an effort to protect the safety and wellbeing of our seniors. Each closing was also due to a regulation mandated by the State of Illinois. Please know that the staff has been busy printing our monthly taxi-tickets, providing medical transportation to dialysis clients only, Monday through Friday, preparing our bi-monthly newsletter, preparing for our virtual Dr. Martin Luther King Jr. Dreamers Breakfast, processing Benefit Access applications, and assisting with Senior Health Insurance enrollment. I hope many of you have enjoyed the periodic wellbeing calls that we have made to all the seniors in our community. If you have not received one of our calls, please contact us at 847-244-9242 and have your information updated in our system. We would love to speak to you.



Supervisor Jones receiving her COVID-19 Vaccination at the Oak Street Health Clinic.

Attention: Waukegan Township along with Oak Street Health offers COVID-19 vaccinations to Seniors 65+, who reside within a 10-mile radius of Oak Street Health Clinic, located at 3210 Grand Avenue in Waukegan Illinois 60085.

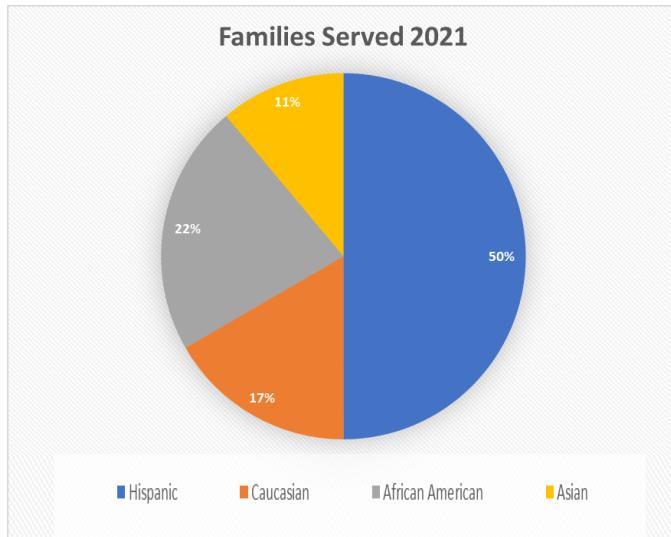
Call Waukegan Township Park Place at 847-244-9242 or email Lnav@waukegantownship.com to register or for more information. Transportation provided every Tuesday.

Oak Street Health Clinic will contact you to confirm your appointment for the vaccine.



Waukegan Township Staben House
Transitional housing for women with children
Phone (847) 244-9944; lcastellanos@waukegantownship.com
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Staben House Highlights for March 2020 - February 2021



Average Pay per Hour \$12.50

Average Length of Stay 4.5 months

Number of Individuals Served 18

100% of the families exiting Staben House secured permanent housing and have maintained it.

89% of the families exiting Staben House transitioned to private housing.

11% of families exiting Staben House transitioned to subsidized housing.

92% of families entering the program were victims of domestic violence.

Assisting Families During The Covid-19 Crisis



**Katie's
Story**

My name is Katie and I entered the Staben House January 2020.

I entered the Staben House because I was in an abusive relationship with the father of my children. I also was not working full time to be able to take care of my responsibility or priorities. It was like I was stuck in quicksand for so many years. Just being able to keep my head above water was good enough for me. Taking steps forward just to be in the same position I was just in. I was going through so much stress, depression, feeling lonely, not having anyone to talk to. I felt like I would lose my kids if I did not get us out of that environment. That is when I found the Staben House who welcome us with opened arms!

The Staben house was such a blessing for me I can literally say I do not know where I would be now if it wasn't for them. They helped me to find childcare for my kids, a full-time job, and taught me to save money. I was able to secure housing for me and my kids. I was able to be around a group of wonderful staff and was able to talk and relate to the other Staben clients. Any time I needed to talk or just needed anything staff was there for me.

The Staben House staff also helped me, and my family get through the COVID-19 pandemic by supplying us with PPE. They wanted all the families and themselves to be safe so we social distanced, and kept the house well disinfected. Things were stressful at times but hey that's life right! Anything worth having is not just given to you. I learned to be patient with myself. I learned to not put so much on myself, and to just keep going. The biggest thing I learned is to not be content with things or people I do not need in my life.

Today, I can truly say I am happy! My kids are doing great, home is taken care of. I am still working full time everything is good! I appreciate the Staben House for everything and I am thankful for life!

Staben House

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My name is Asma. I am a single mother and got divorced from my husband who was charged with domestic violence. I was in real need for help when I searched for help and found Staben house. Staben House has provided me with so much, they helped us in everyway possible during this pandemic such as groceries, cleaning supplies, diapers, wipes, and prepared dinners. Staben House assisted me with \$100.00 dollars for six months. They paid my full rent for the other six months thanks to a private donor.

During the pandemic when everyone was suffering from financial pressures, I was able to look up to Staben house and as always, they helped me and they are the major reason I was able to survive. Today, one year later, because of them, my family and I are doing great. We are stable and, in a position, where I do not have a lot of pressure thinking about tomorrow.

Because of them I was able to save money for me and my daughters future. Today, I have a stable job, an apartment and a happy daughter who loves me so much.

God has blessed us in many ways one of them is definitely the Staben House. I am always grateful for them for how much they have done for me and my daughter.



**Asma
Story**

Thank you from our donors

Hi Lety,

Thank you so much for sharing this information on some of the families with us. It really is important to hear and see how our donations are directly helping these families. Here is a little bit of information about our family that you requested:

Our family consists of Pete and I, our 32 year old daughter who is married and has three young children. We also have a 17 year old son. We have been fortunate to be able to live a comfortable life and be able to help others. As a Social Worker by profession I have always wanted to assist and support others. It makes me feel good to be able to give back to individuals and families who are less fortunate. Volunteering and being involved in different community organizations is a big part of our lives. We are truly blessed to be able to do this and to work with the Staben House which is a wonderful organization. We look forward to future involvement and continued support of families in the area.

(This family paid for 6 months of rent for the families. They want to remain anonymous).

Hi Lety,

We had talked about me helping with your annual event so please let me know how I can be helpful.

When I first learned about the Staben House I was so impressed by how strong the women were and how they came together to support each other and their children. It was a true community of love and support. Then came Covid and I was very worried for their health and safety, and like so many others wanted to do what I could to help the individual families who were then forced to be on their own. The Moms' motivation and strength to continue to strive for happier and healthier lives for themselves and their children while supporting each other from a distance now, as well as Lety and her team's tireless efforts, are what inspire me to help support and encourage them in any way I can.

(Deb Bessler is an extraordinary woman. Despite her own personal challenges she continuously checked on Staben House and purchased groceries, gift cards, dinner or whatever the need was for the families! We can't thank her enough.



On Friday, October 16th, Supervisor Patricia Jones welcomed newly appointed Senator Adriane Johnson with a tour and special reception in her honor.

Waukegan Township Eddie Washington Center

Transitional housing for men

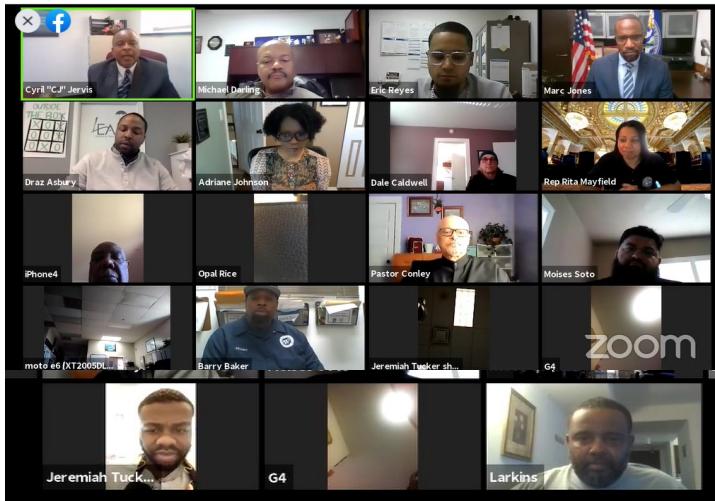
Phone (847) 244-0805; mjones@waukegantownship.com

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Eddie Washington Center Highlights for March 2020 - February 2021

Eddie Washington Center

Graduation



SUCCESS

Speaking of success; the Eddie Washington Center was recognized by the Judges of the Nineteenth Judicial Circuit, Lake County Illinois with "The Liberty Bell Award" for its outstanding commitment and service to homeless men in our area. We humbly accept and thank you for this acknowledgment.

Over 27 years ago the vision for the Eddie Washington Center was given to our former Supervisor Patricia Jones and as she transitioned into the next phase of her journey, we certainly want to honor her and give her thanks for her



Heraclitus, a Greek philosopher, has been quoted as saying "change is the only constant in life" I think we all can agree that the year 2020 was certainly a year of constant change. Even, during all the changes, the Eddie Washington Center was able to assist well deserving men in their quest for their personal growth, their independence and becoming productive citizens in our community.

In celebrating the 26 men who crossed the threshold of completing the program and graduating, I would like to extend our gratitude to all who supported us. First, to all the speakers and participants, I say thank you. Poet, Eric Reyes, Judge Christy Bishop, 19th, Judicial Circuit court, Senator Adriane Johnson, State Representative Rita Mayfield and our keynote speaker Draz Asberry Sr. You all did an exceptional job and we truly do thank you.

We want to thank Waukegan Township Supervisor Marc L. Jones for his leadership and support. We certainly want to give thanks to the Staff, House Managers, volunteers, and community partners who we rely on everyday to make this program a huge success.

leadership and commitment to seeing this dream come to fruition. Over 3000 men lives have been impacted in a very positive way. We are committed to seeing this legacy continue for years to come.

We take this time to remember and honor a great man and a strong advocate of the Eddie Washington Center program, Apostle Harry Stackhouse of The Sign of The Dove Ministries. His dedication to his family, his ministry, to this community and missions around the world was exemplary. His efforts and impact will truly be missed.

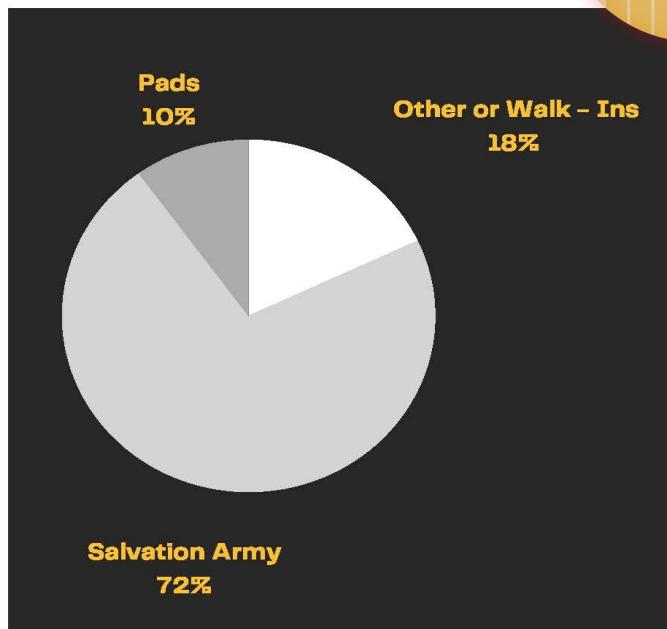


DID YOU KNOW?

The Waukegan Township reported that, over 1,700 people experience homelessness in a year in Lake County. Lake County Health Department revealed that sixty-seven percent of all experiencing homelessness within the 2018 Point-in-time (PIT) count were men. There were 260,284 men compared to 106, 119 women; thus, men are most individuals experiencing homelessness.

According to the United Way of the National Capital Area, The Covid-19 Pandemic has produced a Unique set of public health challenges. But the pandemic has exacerbated national crises that existed long before the coronavirus. Nowhere is this more evident than in the pandemic's influence on homelessness and affordable housing.

Eddie Washington Center

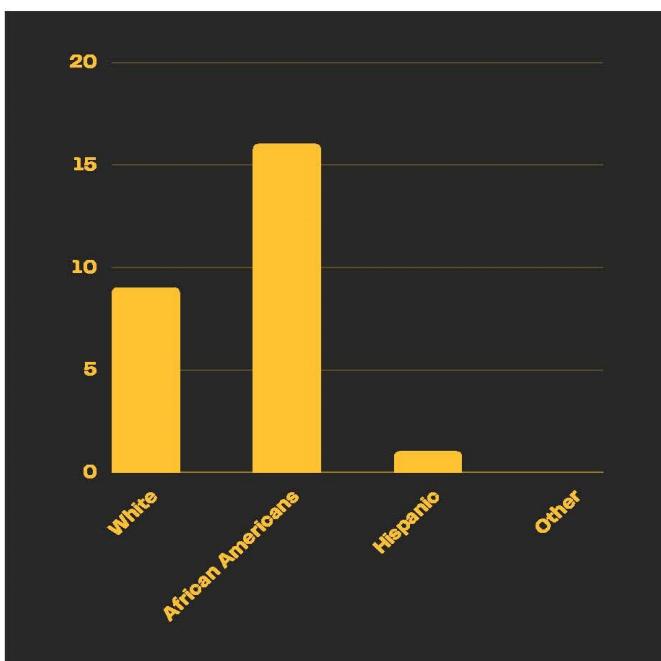


Entry

Total # that utilized the services - 26

Total # that entered the program - 10

- Average Stay Within the Program - 5.4 months**
- Average time from entry to employment - 1 week (or less)**



Exit

- 100% of our graduates transitioned to permanent housing**
- The average graduate earns \$13 - \$16.50 per hour**
- 100% of the men to successfully graduate the program left with full time employment**
- The number of men that (successfully) Exited the program: 27**
Maximum Capacity: 17 Men
Bed Utilization: 65% - 100%

Waukegan Township Assistance Program

149 South Genesee Street Waukegan, IL 60085 Phone: (847) 244-4900

General Assistance • Emergency Assistance • ReEntry Assistance

Waukegan Township Assistance Program
provides a variety of assistance to Township Residents

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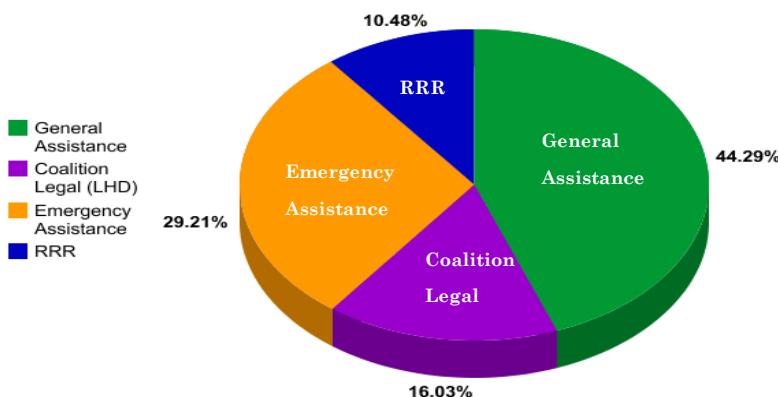
Waukegan Township Assistance Program

March 2020 - Feb 2021 Highlights:
Waukegan Township residents were assisted in the following areas:

◆ Agency Referrals	◆ Rental Assistance	◆ Utility Assistance
◆ Food Assistance	◆ SSI Representative Payee/Advocacy	◆ Employment Assistance
◆ Homeless Prevention	◆ Transportation Assistance	◆ Legal Assistance & Advocacy
◆ Prescription Assistance		◆ Funeral & Burial Assistance

875 Total Cases: March 2020/February 2021

Waukegan Township Assistance Program



- ◆ 233 - New cases referred to CHRP program
- ◆ 279 - General Assistance/ongoing cases from previous visits
- ◆ 184 - Emergency Assistance clients (Non-CHRP referrals)
- ◆ 66 - RRR program assistance



Friday, October 8, 2021 - 18th Annual (Virtual) Fundraising Event

Friday, May 7, 2021 - Women's Roundtable Discussion Series (Part 2)

OCTOBER 2021 - Coalition Expungement Summit (to coincide with Amnesty Week)

SUMMER 2021 - Coalition Youth Summit



For further information, please call 847-244-4900 or email coalition2rr@waukegantownship.com.

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Coalition Legal, LLC

Returning individuals to stability



*Kathryn Vanden Burk, Esquire
Managing Attorney*



*Stephen Miller, Esquire
Managing Attorney*



The mission of **Coalition Legal, LLC.** is to provide greater access to stable employment and housing for people whose past criminal records are holding them back. Clients are provided free legal advice to determine whether a criminal record is eligible to be sealed or expunged and assisted with the court process.

Our focused goal is to help our clients utilize the 2017 Illinois law (House Bill 2373) that vastly expanded the records eligible for this procedure, offering individuals a clear, simple path to stable employment and access to housing.

From **March 2020 - February 2021**, **101** individuals have been assisted through the efforts of Coalition Legal, LLC. Although assistance has been provided on a virtual platform, the CL, LLC. Team has been consistent in providing for our clients. For more information, please visit us at www.coalitionlegal.org - call (847) 244-4900 or email info@coalitionlegal.org.

Services provided:

Our services are limited to helping people remove their criminal records from public view.

- ⇒ Searching and analyzing criminal cases in Illinois counties (except Cook)
- ⇒ Preparing and filing petitions to expunge or seal records
- ⇒ Court appearances with clients where possible (locally in person or remotely)
- ⇒ Assist clients in preparing Petitions for Executive Clemency

Fee structure:

- ⇒ We charge nothing for legal and administrative services.
- ⇒ We require clients to pay for their own background checks and for
- ⇒ any copying costs of case materials.

CL Team members:

Currently, Coalition Legal team consist of:

- ⇒ Two volunteer attorneys (Kathryn Vanden Berk and Stephen Miller)
- ⇒ One volunteer paralegal (Sherrell Reed)
- ⇒ One Employment Specialist (Johnnie Jenkins)
- ⇒ One Administrative Assistant (Naomi Burke)



Waukegan Township Supervisor's Initiatives

149 S. Genesee Street Waukegan, IL 60085

Phone (847) 244-4900

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Supervisor's Initiatives for 2020-2021

Passport Services Updates



Waukegan Township continues to provide passport services. You can apply for your passport at the Supervisor's office - 149 S. Genesee Street, Waukegan, IL.

Passport Hours: Monday-Friday, 9:00am-3:00pm, by appointment only. Fees are in total and for standard routine service only. Please call our passport processing agents for appointments, fees and requirements at 847-244-4900. Apply in person at: 149 S. Genesee Street, Waukegan, IL.



Artis Yancey

12/25/59 - 3/19/14
-Waukegan City Clerk
-Lake County Coroner
-Waukegan Police Chief

Investing In Our Youth

Artis Yancey HBCU Tour

Since 2014 this initiative, revamped and reintroduced by Supervisor Emeritus Patricia Jones, has introduced hundreds of high school students to the rich culture and heritage of Historically Black Colleges and Universities (HBCUs). The Artis Yancey HBCU Tour offers much more than a college tour - it creates a sense of family amongst the students and volunteers as they traverse across the country in pursuit of academic excellence.

While on the tour, many students create a vision of themselves for the future, after being immersed in campus life on the grounds of these institutions of higher learning. In 2015, the Tour was renamed to honor Waukegan's own Artis Yancey and his contributions to the

Waukegan/Lake County community, in particular, his commitment to the youth and their success - academically and beyond.

Due to COVID-19 and our desire for safety, Waukegan Township and the Artis Yancey HBCU tour offered a one-day, virtual HBCU tour, FREE of charge. Over 50 participated in our virtual program; 48 student registrants and 12 student attendees. High school and middle school students were introduced to and witnessed presentations provided by representatives of Historically Black Colleges and Universities, Howard University, Lincoln University, Alabama A & M University, North Carolina A & T State University, Hampton University, and Norfolk State University.

Waukegan Township staff will offer supervised, online watch parties for students that were unable to attend the event. This post-viewing event will allow additional students the opportunity to experience the virtual tour, providing for a broader base of high school seniors the opportunity to qualify and apply for the Artis Yancey HBCU scholarships.

We look forward with great anticipation to 2022, the expectation is to resume physical, in-person tours. Stay tuned for updated information related to the Artis Yancey HBCU Tour, as we are charting an exciting route to various HBCUs during spring break, 2022.



Patricia Jones, M. Ed
HBCU Tour Founder





"Children are like wet cement. Whatever falls on them makes an impression."

Haim Ginott

Elite \$1000 Donor Club

**Tom and Lillie Abbott
 **Ret. Cmdr. Joe and Shelia Banks
 **Boys & Girls Club of Lake County
 *Dr. Al Baldwin
 **Gwen Beckwith
 *Pamela Brooks
 *Trustee Sylvestre & Lety Castellanos
 *Donna Clark
 ***Cornerstone Educational Foundation
 *Harbor Lites Links, Inc.
 *Al and Ola Gardner
 **Jeffrey & Dr. Charmaine Hillary
 *Mary Claire Jakes

**Supervisor Patricia Jones
 *Joshua Kirkwood, CYOC
 **Eleanor Murkey
 *National Assoc. of University Women
 **Atty. Torrie & Ald. Edith Newsome
 *Bertine Nixon
 *Dulce Ortiz
 **Phi Beta Sigma Fraternity, Inc.
 *Cynthia Plouche
 **Trustee Opal Rice
 *Katherine Rothwell Francis
 *Sigma Gamma Rho Sorority, Inc.
 **Assessor Mark Stricklin

*Pastors Ernest & Barbara Taylor
 *Dr. Harlene Shipley, Honorary Member
 *Tyler Hill Foundation #BELIEVE10
 *Waukegan Police Department
 *Waukegan Public School District 60
 *Cheri Pierson White
 *Trustee Percy & Catherine Johnson
 *Diedre White, Esq.
 *Lisa Wilkerson
 *Tamara Yancey
 *Shone Davis, Penny's Slots
 ****Frank Euclid Walker

**** Denotes HBCU Committee Members**

*****Denotes Committee Member/\$1,500 Club Donor**

******Denotes Committee Member/\$2,000 Club Donor**

Mary Carnes Woods, Pearl Lawson, Beverly Phelps, Dr. Sharon Sanders-Funnye, Mary Swopes, Sylvia England, Tracey Johnson, Demond D. Edwards, Andrew Ruff, Terri Waiters, Karyn Quick, Dr. Curtis Hines, Evonnda Fulton, Angel Roman, Dwayne Springs, Ashley Cullen-Williams, Celeste Rodney & Lupe Navarette

Artis Yancey HBCU Tour At-A-Glance

	2014	2015	2016	2017	2018	2019	\$2020	**2021
<u>Student Grade Level per year</u>								
*Middle School								2
Freshmen	3	4	1	3	5	8	5	9
Sophomores	7	10	6	10	12	10	16	11
Juniors	6	14	16	13	17	12	12	14
Seniors	4	11	2	3	5	14	9	11
***College								1
<u>Male/Female Ratio per year</u>								
Female	11	21	16	20	23	22	28	29
Male	9	18	10	9	16	22	14	19
<u>Total # of Students per year</u>								
	20	39	26	29	39	44	42	48

Waukegan Township Financial Report
For year fiscal year 3/1/20-2/28/21
 Town Fund - Page 1 of 3

REVENUES

PROPERTY TAXES - CURRENT	\$ 1,306,291.51
PERSONAL PROPERTY REPLACE TAX	391,649.42
INTEREST INCOME	819.93
MISCELLANEOUS INCOME	1,781.67
MISC. - PASSPORT FEES	11,919.00
YOUTH PROGRAM/VARIOUS INCOME	150.00
REVENUE - REBOUND/C2R2	4,948.40
CARES ACT COVID REIMBURSEMENT	83,941.51
TA WARRANT	-0.30
 TOTAL REVENUES	 \$ 1,801,501.14

EXPENDITURES**ADMINISTRATIVE EXPENSES****PAYROLL RELATED COSTS**

SALARIES	628,075.38
HEALTH INSURANCE	176,759.03
UNEMPLOYMENT INSURANCE	12,365.08
WORKMAN'S COMP. INSURANCE	28,631.00
CONTRACT LABOR	27,300.00

TOTAL PAYROLL RELATED COSTS

873,130.49

CONTRACTUAL SERVICES

BUILDING MAINTENANCE	9,841.69
EQUIPMENT MAINTENANCE	10,555.19
LEGAL SERVICES	21,527.20
COMPUTER SERVICES	28,512.16
POSTAGE	9,271.13
TELEPHONE EXPENSE	29,838.51
PRINTING	14,763.75
PRINTING - ORGINIZATION ADS	412.50
PRINTING - ADVERTISING/MKTG	10,518.38
DUES & MEMBERSHIP FEES	2,520.08
SUBSCRIPTIONS/PUBLICATIONS	1,087.39
CONF., SEMINAR & TRAVEL	2,732.37
UTILITIES	19,675.77
EDUCATION REIMBURSEMENT	3,557.50
GENERAL INSURANCE	3,230.50
ADMINISTRATIVE SUPPORT SERVICE	27,864.00
AUDIT SERVICES	3,500.00
AUTO MAINTENANCE/LEASE	6,975.97
EAP & EMPLOYMENT SCREENING	4,238.20

TOTAL CONTRACTUAL SERVICES

210,622.29

COMMODITIES

OFFICE SUPPLIES	11,165.24
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Waukegan Township Financial Report
For year fiscal year 3/1/20-2/28/21
 Town Fund - Page 2 of 3

BUILDING MAINT. SUPPLIES	\$	10,156.84
TOTAL COMMODITIES		21,322.08
CAPITAL OUTLAY		
BUILDING IMPROVEMENTS		4,386.02
EQUIPMENT PURCHASES		2,581.46
INTEREST EXPENSE		3,393.64
TOTAL CAPITAL OUTLAY		10,361.12
OTHER EXPENDITURES		
MISCELLANEOUS EXPENSE		2,558.99
MEETING EXPENSE		1,512.58
SENIOR SERVICES FUNDING		14,184.43
TOWNSHIP PROGRAMS		7,583.26
TWNSHP PRGM-RECONNECT, RECLAIM		14,159.78
INVESTING IN OUR FUTURE-FNDG		4,000.00
TOTAL OTHER EXPENDITURES		43,999.04
TOTAL ADMINISTRATIVE EXPENSES		1,159,435.02

Waukegan Township Financial Report

For year fiscal year 3/1/20-2/28/21

Town Fund - Page 3 of 3

ASSESSOR EXPENSES

PAYROLL RELATED COSTS		
SALARIES	\$	260,225.49
HEALTH INSURANCE		83,577.60
WORKMAN'S COMP. INSURANCE		2,000.00
CONTRACT LABOR		40,135.20
 TOTAL PAYROLL RELATED COSTS		 385,938.29
CONTRACTUAL SERVICES		
BUILDING MAINTENANCE		1,990.67
EQUIPMENT MAINTENANCE		552.45
LEGAL SERVICES		1,000.00
COMPUTER SERVICES		11,400.11
TELEPHONE		16,712.35
DUES/PUBLICATIONS		2,690.84
TRAVEL, CONF, & SEMINAR		220.00
CONFERENCES/SEMINARS		731.07
GENERAL INSURANCE		2,500.00
ADMINISTRATIVE SUPPORT SERVICE		5,929.00
AUDIT SERVICES		500.00
RENTAL COSTS - BUILDING		69,653.26
 TOTAL CONTRACTUAL SERVICES		 113,879.75
COMMODITIES		
OFFICE SUPPLIES		5,574.72
BUILDING MAINT. SUPPLIES		396.70
OTHER SUPPLIES		10.00
 TOTAL COMMODITIES		 5,981.42
CAPITAL OUTLAY		
BUILDING IMPROVEMENTS		1,539.00
EQUIPMENT		2,397.09
 TOTAL CAPITAL OUTLAY		 3,936.09
OTHER EXPENDITURES		
TOTAL OTHER EXPENDITURES		0.00
 TOTAL ASSESSOR EXPENSES		 509,735.55
 TOTAL EXPENDITURES	\$	 1,669,170.57
TOTAL REVENUES OVER EXPENSES	\$	 132,330.57
		=====

Waukegan Township Financial Report

For year fiscal year 3/1/20-2/28/21

General Assistance Fund - Page 1 of 2

REVENUES

PROPERTY TAXES - CURRENT	\$ 671,762.86
INTEREST INCOME	33.98
MISCELLANEOUS INCOME	309.00
IDHS - TRANSITIONAL REIMBURSEM	5,250.00
E. WASHINGTON CENTER - INCOME	603.30
SSI PAYMENT FOR SERVICES	325.00
GRANTS - OTHER	12,500.00
DHS GRANT - E.WASHINGTON CTR	111,216.00
DHS GRANT STABEN HOUSE	57,756.00
STABEN HOUSE - INCOME	60,011.10
LAKE COUNTY CHRP GRANT	199,000.00
 TOTAL REVENUES	 \$ 1,118,767.24

TOTAL EXPENDITURES

ADMINISTRATIVE EXPENSES	
SALARIES	124,559.48
HEALTH INSURANCE	40,060.53
WORKMAN'S COMP. INSURANCE	2,000.00
COMPUTER SERVICES	2,200.00
MISCELLANEOUS EXPENSE	97.19
INTEREST EXPENSE - TA WARRANT	2,058.24
 TOTAL ADMINISTRATIVE EXPENSES	 170,975.44
ASSISTANCE EXPENDITURES	
RX/MEDICATIONS - EMERGENCY	4,288.58
FUNERAL & BURIAL SERVICES	11,500.00
UTILITIES - EMERGENCY ASSISTAN	4,673.52
FOOD	306.90
EMERGENCY HOUSING-RENT ASSIST.	5,566.00
EMERGENCY SHELTER (LODGING)	619.86
PERSONALS/WORK ASSIGNMENT NEED	-100.00
TRANSPORTATION - CLIENTS	960.00
TRANSPORTATION - OTHERS	544.83
TRANSITIONAL GRANT/ASSISTANCE	62,633.96
CHRP RENTAL ASSISTANCE	189,445.16
CHRP UTILITIES ASSIST.	5,851.45
 TOTAL ASSISTANCE EXPENDITURES	 286,290.26

Waukegan Township Financial Report

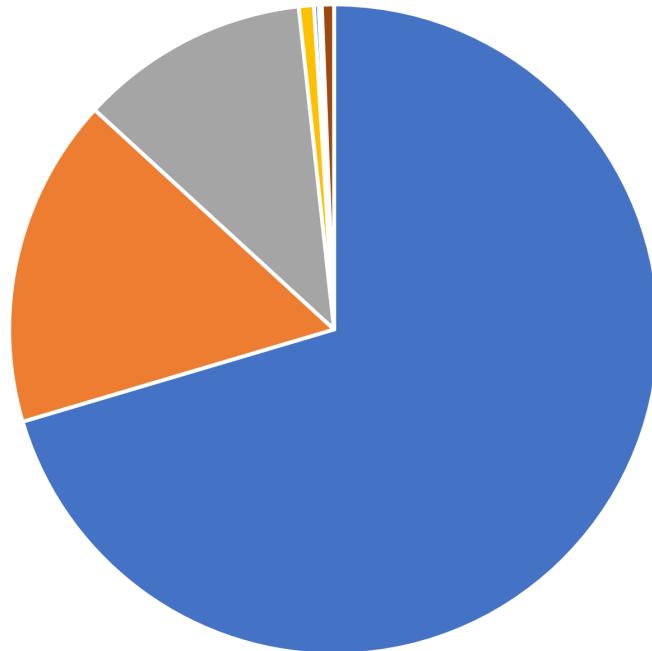
For year fiscal year 3/1/20-2/28/21

General Assistance Fund - Page 2 of 2

WASHINGTON CENTER EXPENDITURES		
SALARIES	\$	324,425.27
HEALTH INSURANCE		61,937.15
WORKMAN'S COMP. INSURANCE		5,000.00
CONTRACT LABOR		1,300.00
BUILDING MAINTENANCE		15,490.37
EQUIPMENT MAINTENANCE		769.35
COMPUTER SERVICES		1,298.46
TELEPHONE		7,480.70
PRINTING		90.04
DUES/SUBSCRIPTIONS		80.00
CONFERENCE, TRAVEL & LODGING		-21.00
UTILITIES		11,846.80
GENERAL INSURANCE		6,591.31
AUTO - GAS & MAINT.		1,611.82
DRUG SCREENING		171.25
OFFICE & STABEN CENTER SUPPLIES		871.48
BUILDING MAINT. SUPPLIES		7,597.61
MISCELLANEOUS EXPENSE		88.92
MEETING EXPENSE		27.30
FOOD - RESIDENTS		151.84
PERSONAL ITEMS - RESIDENTS		487.72
RESIDENT TRANSPORTATION		3,447.36
 TOTAL WASHINGTON CTR EXPENSES		 450,743.75
STABEN HOUSE EXPENDITURES		
SALARIES		196,829.63
HEALTH INSURANCE		48,037.99
WORKMAN'S COMP. INSURANCE		2,500.00
BUILDING MAINTENANCE		17,897.93
TELEPHONE		8,122.48
DUES-FEES/PUBLICATIONS		609.04
UTILITIES		7,046.86
GENERAL INSURANCE		6,591.32
AUTO - GAS & MAINT.		616.85
DRUG SCREENING		68.60
OFFICE SUPPLIES		1,311.64
BUILDING MAINT. SUPPLIES		7,992.22
BUILDING IMPROVEMENTS		1,507.50
MISCELLANEOUS		26.19
FOOD - RESIDENTS		980.21
PERSONAL ITEMS - RESIDENTS		3,211.62
OTHER ASSIST. - RESIDENTS		8,426.57
CHILDREN'S DEVELOPMENTAL SUPPLIES		-50.81
RESIDENT TRANSPORTATION		81.81
SUP SVCES - CHILDCARE/CAMPS		-400.00
RENTAL ASSIST - HAWTHORNE WOO		13,688.00
 TOTAL STABEN HOUSE EXPENSE		 325,095.65
TOTAL EXPENDITURES	\$	1,233,105.10
 EXCESS REVENUE OVER EXPENSES	\$	 -114,337.86
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Waukegan Township
Financial Report
For year fiscal year 3/1/20 - 2/28/21

Revenues by Type



■ RE Tax ■ PPRT Tax ■ Grants ■ Donations ■ Passport Fees ■ Senior Trips ■ Misc/Int ■ Service Fees & Rents

Although a majority of Waukegan Township's revenues are from Real Estate taxes, we do receive almost 25% from other sources.

Waukegan Township Financial Report

For year fiscal year 3/1/20-2/28/21

Senior Fund - Page 1 of 2

REVENUES		
PROPERTY TAXES - CURRENT	\$ 1,066,094.80	
PERSONAL PROPERTY REPLACEMENT	200,000.00	
DONATIONS	8,100.00	
DONATIONS - HOME SWEET HOME	150.00	
PROGRAM REVENUE - SENIOR NET	10.00	
PROGRAM REVENUE - SENIOR TRIPS	-7,066.00	
PROGRAM REVENUE - TOWNSHIP EVE	11,017.30	
INTEREST INCOME	84.83	
MISCELLANEOUS INCOME	1.00	
ROOM & BUS RENTAL	195.00	
PARK PLACE CAFE/BINGO REVENUES	374.00	
CDBG GRANT - LAWN MAINT.	5,000.00	
OTHER GRANTS	33,695.00	
TOWN FUND OPERATING SUPPORT	14,184.43	
 TOTAL REVENUES	 \$ 1,331,840.36	
EXPENDITURES		
PAYROLL RELATED COSTS		
SALARIES	353,963.29	
HEALTH INSURANCE	124,458.58	
WORKMAN'S COMP. INSURANCE	4,000.00	
 TOTAL PAYROLL RELATED COSTS	 482,421.87	
CONTRACTUAL SERVICES		
BUILDING MAINTENANCE	25,738.65	
EQUIPMENT MAINTENANCE	3,158.63	
LEGAL SERVICES	1,500.00	
COMPUTER SERVICES	9,239.21	
POSTAGE	25,121.45	
TELEPHONE	19,466.09	
PRINTING	22,130.39	
DUES/MEMBERSHIP FEES	308.00	
SUBSCRIPTIONS/PUBLICATIONS	1,524.67	
CONFERENCE, TRAVEL & LODGING	478.00	
TRAVEL EXPENSE - STAFF	29.16	
UTILITIES	13,193.57	
GENERAL INSURANCE	24,735.13	
ADMINISTRATIVE SUPPORT SERVICE	18,675.00	
AUDIT SERVICES	500.00	
AUTO MAINTENANCE	686.47	
 TOTAL CONTRACTUAL SERVICES	 166,484.42	
COMMODITIES		
OFFICE SUPPLIES	3,001.86	
BUILDING MAINT. SUPPLIES	12,767.95	
 TOTAL COMMODITIES	 15,769.81	

Waukegan Township Financial Report

For year fiscal year 3/1/20-2/28/21

Senior Fund - Page 2 of 2

CAPITAL OUTLAY		
BUILDING IMPROVEMENTS	\$	19,496.48
INTEREST EXPENSE		3,754.39
 TOTAL CAPITAL OUTLAY		 23,250.87
OTHER EXPENDITURES		
MISCELLANEOUS EXPENSE		146.47
MEETING EXPENSES		296.23
TOWNSHIP PROGRAMS		1,061.74
TOWNSHIP PROG. - TAXI TICKETS		202,500.00
TOWNSHIP PROG. - SENIOR CENTER		22,185.06
SENIOR CENTER - CAFE/BINGO		685.13
TOWNSHIP PROG.-TRANS. & TRIPS		8,013.15
TWP PROGRAM - TRIPS-GAS/MAINT		19,493.94
TOWNSHIP PROG-GRANDPARENTING		17.56
GIFT SHOPPE EXPENSES		377.05
 TOTAL OTHER EXPENDITURES		 254,776.33
LAWN MAINTENANCE PROGRAM		
LAWN PROGRAM SALARIES		177,005.11
HEALTH INSURANCE		44,690.09
WORKMAN'S COMP		6,000.00
EQUIP/AUTO MAINT.		42,594.38
TELEPHONE EXP.		3,017.25
GENERAL INSURANCE		5,000.00
GASOLINE		15,452.94
UNIFORMS		892.20
SMALL SUPPLIES/TOOLS		13,239.28
EQUIPMENT		8,056.00
 TOTAL LAWN MAINTENANCE		 315,947.25
 TOTAL ALL EXPENDITURES	\$	 1,258,650.55
 EXCESS REVENUES OVER EXPENSE	\$	 73,189.81
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Waukegan Township Financial Report

For year fiscal year 3/1/20-2/28/21

Pension and FICA Fund - Page 1

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REVENUES	
PROPERTY TAXES - I.M.R.F.	\$ 217,952.61
PERSONAL PROPERTY REPLMNT. TAX	85,000.00
INTEREST INCOME	56.03
<hr/> TOTAL REVENUES	<hr/> \$ 303,008.64
IMRF/FICA EXPENSES	
PAYROLL RELATED EXPENSES	
IMRF CONTRIBUTIONS	177,736.05
FICA CONTRIBUTIONS	160,632.53
<hr/> TOTAL PAYROLL RELATED EXPENSES	<hr/> 338,368.58
OTHER EXPENDITURES	
TOTAL OTHER EXPENDITURES	0.00
TOTAL IMRF/FICA EXPENSES	\$ 338,368.58
EXCESS REVENUES OVER EXPENSES	\$ -35,359.94
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Waukegan Township Financial Report

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For year fiscal year 3/1/20-2/28/21

Road & Bridge Fund - Page 1 of 2

BUILDING MAINTENANCE	\$	1,273.00
EQUIPMENT MAINTENANCE		9,397.20
ROAD MAINTENANCE		1,632.34
DUES & PERMIT FEES		1,000.00
 TOTAL CONTRACTUAL SERVICES		 13,302.54
 COMMODITIES		
BUILDING MAINT. SUPPLIES		978.44
EQUIP. MAINT. SUPPLIES		7,333.46
SNOW REMOVAL SUPPLIES		3,700.14
ROAD MATERIALS		3,594.25
GAS & OIL		5,206.52
UNIFORMS		822.05
 TOTAL COMMODITIES		 21,634.86
 CAPITAL OUTLAY		
BUILDING IMPROVEMENTS		830.00
 TOTAL CAPITAL OUTLAY		 830.00
 OTHER EXPENDITURES		
MISCELLANEOUS EXPENSE		200.00
TOWNSHIP PROG. - STREET LIGHTS		12,670.93
TOWNSHIP PROG.-REFUSE REMOVAL		3,453.13
 TOTAL OTHER EXPENDITURES		 16,324.06
 TOTAL ROAD DIVISION EXPENSES		 129,935.63
 TOTAL EXPENDITURES	\$	 187,967.10
 EXCESS REVENUES OVER EXPENSES	\$	 71,376.54
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Waukegan Township Financial Report

For year fiscal year 3/1/20-2/28/21

Road & Bridge Fund - Page 2 of 2

REVENUES		
PROPERTY TAXES - CURRENT	\$ 140,816.09	
PERSONAL PROPERTY REPLACE TAX	115,393.82	
INTEREST INCOME	633.73	
MISCELLANEOUS INCOME	2,500.00	
 TOTAL REVENUES	 \$ 259,343.64	
EXPENDITURES		
ADMINISTRATIVE EXPENDITURES		
PAYROLL RELATED COSTS		
SALARY - HIGHWAY COMMISSIONER	25,000.00	
 TOTAL PAYROLL RELATED COSTS	 25,000.00	
CONTRACTUAL SERVICES		
LEGAL SERVICES	500.00	
COMPUTER SERVICES	502.98	
TELEPHONE	4,178.28	
PRINTING	199.55	
UTILITIES	3,589.93	
GENERAL INSURANCE	15,897.23	
ADMINISTRATIVE SUPPORT SERVICE	6,521.00	
AUDIT SERVICES	1,500.00	
 TOTAL CONTRACTUAL SERVICES	 32,888.97	
COMMODITIES		
BUILDING MAINT. SUPPLIES	142.50	
 TOTAL COMMODITIES	 142.50	
CAPITAL OUTLAY		
TOTAL CAPITAL OUTLAY	0.00	
OTHER EXPENDITURES		
TOTAL OTHER EXPENDITURES	0.00	
 TOTAL ADMINISTRATIVE EXPENSES	 58,031.47	
ROAD DIVISION EXPENDITURES		
PAYROLL RELATED COSTS		
SALARIES	71,617.28	
UNEMPLOYMENT INS.	226.89	
WORKMAN'S COMPENSATION	6,000.00	
 TOTAL PAYROLL RELATED COSTS	 77,844.17	
CONTRACTUAL SERVICES		

Waukegan Township Financial Report

For year fiscal year 3/1/20-2/28/21

Fund Overview

	Fund	Amount
Revenues by Fund		
	General Town Fund	\$ 1,801,501.14
	General Assistance Fund	\$ 1,118,767.24
	IMRF/FICA Fund	\$ 303,008.64
	Senior Fund	\$ 1,331,840.36
	Road & Bridge Fund	\$ 259,343.64
Total all Revenues		\$ 4,814,461.02
Expenses by Fund		
	General Town Fund	\$ 1,669,170.57
	General Assistance Fund	\$ 1,233,105.10
	IMRF/FICA Fund	\$ 338,368.58
	Senior Fund	\$ 1,258,650.55
	Road & Bridge Fund	\$ 187,967.10
Total all Expenses		\$ 4,687,261.90
Total Revenues		
over Expenses (+/-)		\$ 127,199.12

Waukegan Township Office Locations

Supervisor's Office

Passport and Picture Service

149 South Genesee Street

Waukegan, IL 60085

P. 847-244-4900 F. 847-244-5185

Eddie Washington Center

Adult Men

424 South Avenue

Waukegan, IL 60085

P. 847-244-0805 F. 847-244-2048
cjervis@waukegantownship.com

General Assistance

Supervisor's Office

149 South Genesee Street

Waukegan, IL 60085

P. 847-244-4900 F. 847-244-5185

Park Place

Senior Center

414 South Lewis Ave

Waukegan, IL 60085

P. 847-244-9242 F. 847-244-9258
cpwhite@waukegantownship.com

Home Sweet Home

Snow Removal and lawn Care Services

149 South Genesee Street

Waukegan, IL 60085

P. 847-599-2932 F. 847-244-5185

sobleton@waukegantownship.com

Staben House

Women and Children

149 South Genesee Street

Waukegan, IL 60085

P. 847-244-9944 F. 847-625-0437

lcastellanos@waukegantownship.com

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www.waukegantownship.com