

# Waukegan Township



## MARC L. JONES, SUPERVISOR

Applicant Case # \_\_\_\_\_

### STATEMENT OF PURPOSE FOR COLLECTION OF SOCIAL SECURITY NUMBERS AND IDENTITY-PROTECTION POLICY

#### Supervisor's Office

149 South Genesee Street  
Waukegan, IL 60085  
P. 847-244-4900  
F. 847-244-5185

#### Eddie Washington Center

424 South Avenue  
Waukegan, IL 60085  
P. 847-244-0805  
F. 847-244-2048

#### Staben House

149 South Genesee Street  
Waukegan, IL 60085  
P. 847-244-9944  
F. 847-625-0437

#### Park Place

414 South Lewis Ave  
Waukegan, IL 60085  
P. 847-244-9242  
F. 847-244-9258

#### Home Sweet Home

36117 Green Place  
Waukegan, IL 60087  
P. 847-599-2932  
F. 847-244-2048

#### Road & Bridge Department

36117 Green Place  
Waukegan, IL 60087  
P. 847-662.7208  
F. 847-662.1631

The Identity Protection Act, 5 ILCS 179/1 et seq., requires each local and State Government agency to draft, approve and implement an Identity-Protection Policy that includes a statement of the purpose or purposes for which the Agency is collecting and using an individual's Social Security number (SSN). This statement of purpose is being provided to you because you have been asked by Waukegan Township to provide your SSN or because you requested a copy of this statement.

#### Why does Waukegan Township collect your Social Security number?

#### You are being asked for your SSN for one or more of the following reasons:

- Internal Verification
- Benefit Verification (Unemployment, SSI/SSA, IDHS)
- Inter-Governmental Agency Release of Information
- Other \_\_\_\_\_

#### What does Waukegan Township do with you Social Security number?

#### Waukegan Township will only use you SSN for the purpose for which it was collected.

#### Waukegan Township will NOT:

- Sell, lease, loan, trade or rent your SSN to a third party for any purpose;
- Publicly post or publicly display your SSN;
- Print your SSN on any card required for you to access our services;
- Require you to transmit your SSN over the internet, unless the connection is secure or your SSN is encrypted;
- Print your SSN on any materials that are mailed to you, unless State or Federal Law requires that your SSN to be presented on documents being mailed to you, or unless we are confirming the accuracy of your SSN.

#### This document informs the applicant what is the purpose of Waukegan Township collecting this information.

Questions or Complaints about this statement of Purpose and Identity Protection Policy

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Applicant's Signature

Date

**Trustees:** Percy Johnson, Sylvestre Castellanos. Jeffery McBride, Dulce Ortiz

**Clerk:** Rose Staben **Assessor:** Mark Stricklin

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