

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE NO. 23-01

An ordinance appropriating for all town purposes for Waukegan Township, Lake County, Illinois for the fiscal year beginning March 1, 2023 and ending February 29, 2024.

BE IT ORDAINED by the Board of Trustees of Waukegan Township, Lake County, Illinois:

SECTION 1: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Waukegan Township, be and the same are hereby appropriated for the general town purposes of Waukegan Township, Lake County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2023, and ending February 28, 2024.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

GENERAL TOWN FUND

GENERAL ASSISTANCE FUND

I.M.R.F. / F.I.C.A. FUND

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SENIOR SERVICES FUND

Mar 28 2023

CAPITAL IMPROVEMENT FUND

LAKE COUNTY CLERK

ANTHONY VEGA

1 GENERAL TOWN FUND

BEGINNING BALANCE MARCH 1, 2023 \$1,300,000

REVENUES

Property Tax	\$1,349,904
Replacement Tax	\$800,000
Interest Income	\$5,000
Miscellaneous Income	\$30,000
LC Peacemakers fiscal agent income	\$45,000
Grants - Rebound & Reclaim	\$15,000
TOTAL REVENUES	\$2,244,904

TOTAL FUNDS AVAILABLE \$3,544,904

EXPENDITURES

1-11	Administration	\$1,407,200
1-12	Assessor	\$588,350
1-13	Cemetery	0
	TOTAL EXPENDITURES	\$1,995,550
	Contingencies	\$10,000
	TOTAL APPROPRIATIONS	\$2,005,550
	ENDING BALANCE ON FEBRUARY 29, 2024	\$1,539,354

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1-11 ADMINISTRATION**PERSONNEL**

Salaries	755,000
Health Insurance	175,000
Unemployment Insurance	8,000
Workman's Compensation	29,000
Contract Labor	30,000
Total Personnel	\$997,000.00

CONTRACTUAL SERVICES

Building Maintenance	16,000
Equipment Maintenance	15,000
Legal Services	20,000
Computer & Web Services	25,000
Postage	9,000
Telephone	12,000
Printing	12,000
Printing - Township Ads/Booklets	2,500
Township Marketing & Advertising	20,000
Dues/Membership fees	4,000
Subscriptions/Publications	1,000
Travel/Conf Expenses. EO & Staff	7,000
Utilities	14,000
Education Reimbursement	4,000
General Insurance	30,000
Administrative Support	30,000
Audit	4,500
Auto Lease & Maint	0
EAP & Employment Screenings	7,500
Total Contractual	\$233,500.00

COMMODITIES

Office Supplies	15,000
Building Maintenance Supplies	15,000
Total Commodities	\$30,000.00

CAPITAL OUTLAY

Office Equipment	50,000
Building Improvements	50,000
Total Capital Outlay	\$100,000.00

1-11 **ADMINISTRATION (Cont.)**

OTHER EXPENDITURES

Misc. Expense	3,000
Meetings/Events	1,700
Township Programs	18,000
Twp Prgm - Rebound/Reclm	10,000
Local Organization Funding	10,000
Youth Scholarships	3,000
Youth Prgms -	1,000
Senior Services Funding	0
Interest Expense	0
Total Other Expenditures	\$46,700.00

TOTAL ADMINISTRATION **\$1,407,200.00**

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PERSONNEL

Salaries	340,000
Health Insurance	110,000
Unemployment Insurance	2,000
Workman's Comp	2,000
Total Personnel	\$454,000.00

CONTRACTUAL SERVICES

Contract Labor	2,000
Building Maintenance	2,500
Equipment Maint.	3,000
Legal	1,000
Computer Services	20,000
Outside Appraisal Services	1,000
Postage	0
Telephone	5,000
Printing/Publishing	500
Dues/Subscriptions	7,000
Travel Expenses	4,000
Training	4,000
General Insurance	2,500
Admin. Support Services	6,000
Audit	500
Rental Costs - Building	62,000
Rental Costs - Computer	0
Total Contractual Services	\$121,000.00

COMMODITIES

Office Supplies	6,000
Building Maint. Supplies	100
Other Supplies	250
Total Commodities	\$6,350.00

CAPITAL OUTLAY

Building Improvements	0
Equipment	7,000
Total Capital Outlay	\$7,000.00

OTHER EXPENDITURES

Miscellaneous Expense	
Total Other Expenditures	\$0.00

TOTAL ASSESSORS DIVISION**\$588,350.00**

1-13 I.M.R.F. AND F.I.C.A. FUND

BEGINNING BALANCE AS OF MARCH 1, 2023	\$180,000.00
REVENUES	
Property Tax - IMRF	115,375
Property Tax - FICA	110,000
Replacement Tax	170,000
Interest Income	250
TOTAL REVENUES	\$395,625.00
TOTAL FUNDS AVAILABLE	\$575,625.00
EXPENDITURES	
PERSONNEL	
Retirement Contributions	130,000
FICA Contributions	190,000
Total Personnel	\$320,000.00
OTHER EXPENDITURES	
Total Other Expenditures	\$0.00
TOTAL APPROPRIATIONS	\$320,000.00
ENDING BALANCE FEBRUARY 29, 2024	\$255,625.00

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1-15 GENERAL ASSISTANCE FUND**BEGINNING BALANCE AS OF MARCH 1, 2023****\$475,000.00****REVENUES**

Property Taxes	694,000
Interest Income	250
PPRT Tax Share	0
Misc. Income	1,000
IDHS - T/A SSI Reimb. (clients)	10,000
Eddie Washington Center Income	15,000
SSI Service Fees	0
SHP HUD Funding	0
Grants - other	2,000
DHS Grant - EWC /SH	350,000
Staben House Income	25,000
Fundraising Revenues	15,000
LCRA Funds	240,000
LCRA Admin Funds	60,000

TOTAL REVENUES **\$1,412,250.00****TOTAL FUNDS AVAILABLE** **\$1,887,250.00****EXPENDITURES**

15-11	Administration	233,500
15-31	Home Relief	1,287,150

TOTAL APPROPRIATIONS **\$1,520,650.00****ENDING BALANCE FEBRUARY 29, 2024** **\$366,600.00****RECEIVED****Mar 28 2023****LAKE COUNTY CLERK****ANTHONY VEGA**

15-11 **ADMINISTRATION**

PERSONNEL

Salaries	153,000
Health Insurance	65,000
Unemployment Insurance	2,000
Workman's Compensation	2,000
Total Personnel	\$222,000.00

CONTRACTUAL SERVICES

Computer Services	2,000
Printing	5,000
G/A Conf/Travel Allocation	1,500
Equipment	2,500
Total Contractual Services	\$11,000.00

OTHER EXPENDITURES

Misc. Expense	500
Interest Expense	0
Total Other Expenditures	\$500.00

TOTAL ADMINISTRATION

\$233,500.00

15-31 **HOME RELIEF**

CONTRACTUAL SERVICES

Client Utilities	8,500
Client Transportation	1,500
Funeral & Burial	16,000
Emergency Housing (motel and rental)	21,000
LCRA Rental Payments	240,000
Total Contractual Services	\$287,000.00

COMMODITIES

Personals/Clothing/Food	2,000
Medications	3,500
Transitional Grant	116,000
Total Commodities	\$121,500.00

OTHER EXPENDITURES

Misc. Expense	500
Total Other Expenditures	\$500.00

TRANSITIONAL HOUSING PROGRAMS

Eddie Washington Center - Men's Center	413,650
Staben House - Women & Children	464,500
Total Transitional Housing	\$878,150.00

TOTAL HOME RELIEF **\$1,287,150.00**

SENIOR SERVICES FUND**BEGINNING BALANCE MARCH 1, 2023****\$230,000.00****REVENUES**

Property Taxes	1,101,000
Personal Property Replacement Tax	300,000
Donations - Home Sweet	500
Donations	2,500
Program Revenue SeniorMouse	250
Program Revenue-Senior Trips	75,000
Program Revenue - Bingo & Cafe	0
Program Revenue - Township Events	25,000
Interest Income	500
Misc.& Room Rental Income	6,000
CDBG Grant - Home Sweet Home	0
Grants - other	30,000
Gift Shop Sales	10,000
Town Assistance for Senior Expenses	0
TOTAL REVENUES	\$1,550,750.00
TOTAL FUNDS AVAILABLE	\$1,780,750.00

EXPENDITURES**PERSONNEL**

Salaries	460,000
Health Insurance	125,000
Unemployment Insurance	4,500
Workman's Comp	8,000
Contract Labor	5,000
Total Personal	\$602,500.00

CONTRACTUAL

Building Maintenance	29,000
Equipment Maintenance	6,500
Legal Services	2,000
Computer Services	11,000
Postage	7,500
Telephone	10,000
Printing	20,000
Dues/Membership fees	1,000
Subscriptions/Publications	2,000
Conf/Travel Reimbursement	1,000

CONTRACTUAL SERVICES (cont.)

Utilities	15,000
General Insurance	22,000
Administrative Support	19,500
Audit Expense	1,500
Auto Maintenance (van)	2,000
Total Contractual Services	\$150,000.00

COMMODITIES

Office Supplies	6,000
Building Maint. Supplies	16,000
Total Commodities	\$22,000.00

CAPITAL OUTLAY

Building Improvements	15,000
Equipment Purchases	50,000
Total Capital Outlay	\$65,000.00

OTHER EXPENDITURES

Operating Exp.-Gift Shop	1,000
Interest Expense	0
Misc. Expense	500
Meeting Expense	1,000
Township Program	5,000
Township Program - Taxi Ticket	100,000
Township Program -Senior Ctr	40,000
Township Program-Transportation	108,000
Township Program - Home Sweet Home	412,700
Township Program - Wellness	36,000
Township Program - GRGC (non salary)	1,000
Township Program - Senior Mouse	1,000
Township Program - ARPA Transportation	1,200
Local Organization Funding	0
Gift Shop Expenses	9,000
Total Other Expenditures	\$716,400.00

TOTAL EXPENDITURES	\$1,555,900.00
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Contingencies	\$5,000.00
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TOTAL SENIOR APPROPRIATIONS	\$1,560,900.00
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ENDING BALANCE FEBRUARY 29, 2024	\$219,850.00
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CAPITAL IMPROVEMENT FUND**BEGINNING BALANCE AS OF MARCH 1, 2023** **\$0.00****REVENUES**

State of IL Grant	1,700,100
Interest Income	100

TOTAL REVENUES **\$1,600,100.00****TOTAL FUNDS AVAILABLE** **\$2,000,100.00****CONSTRUCTION PROJECT**

Architectual Oversight	0
Wiring/Electrical	28,200
Equipment/Material/Labor	1,160,700
Paving/Concrete/Masonry	272,100
Construction Oversight & Management	50,000
Mechanical Systems	67,800
Excavating/Site Demo	10,000
Plumbing	61,300
Contigencies	50,000
Total Construction	\$1,700,100.00

TOTAL APPROPRIATIONS **\$2,000,000.00****ENDING BALANCE FEBRUARY 29, 2024** **\$100.00**

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning March 1, 2023 and ending February 29, 2024, by fund shall be as follows:

1	General Town Fund	\$1,995,550.00
11	Audit Fund	N/A
12	Insurance Fund	N/A
13	I.M.R.F. & F.I.C.A. Fund	\$ 320,000.00
15	General Assistance Fund	\$ 1,520,650.00
16	Senior Services Fund	\$ 1,560,900.00
	Capital Improvement	\$ 1,700,100.00
	TOTAL APPROPRIATIONS	\$ 7,097,200.00

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Seven Million Ninety Seven Thousand Two Hundred and 00/100 Dollars (\$7,097,200.00) for the fiscal year beginning March 1, 2023 and ending February 29, 2024.

SECTION 6: That section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

ADOPTED this 23rd day of March, 2023, pursuant to a roll call vote by the Board of Trustees of Waukegan Township, Lake County, Illinois.

BOARD OF TRUSTEES	AYE	NAY	ABSENT
Marc Jones, Township Supervisor	✓	—	—
Percy Johnsons, Trustee	✓	—	—
Sylvestre Castellanos, Trustee	✓	—	—
Jeffrey McBride, Trustee	✓	—	—
Dulce Ortiz, Trustee	✓	—	—

Rose M. Staben
Rose Staben, Town Clerk

MJ
Marc Jones, Township Supervisor

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Waukegan Township, Lake County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning March 1, 2023 and ending February 29, 2024, as adopted this 23rd day of March, 2023

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of Waukegan Township, Lake County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 23rd day of March, 2023



Rose Staben

Rose Staben, Town Clerk

Filed this _____ day of _____, 2023

Lake County Clerk

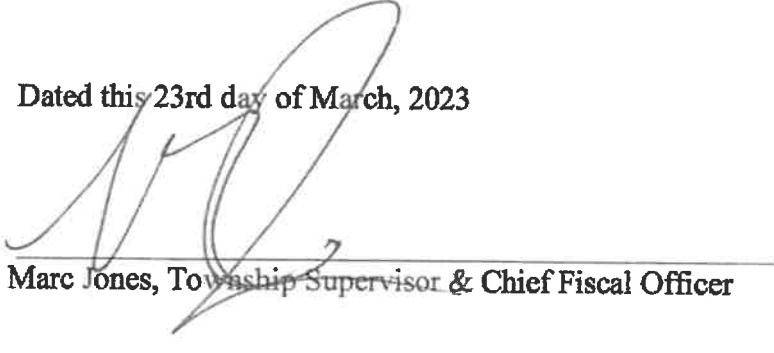
CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Waukegan Township, Lake County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taking district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of Waukegan Township, Lake County, Illinois. This certification must be filed within 30 days of the adoption of the Budget & Appropriation Ordinance.

Dated this 23rd day of March, 2023



Marc Jones, Township Supervisor & Chief Fiscal Officer

Filed this _____ day of _____, 2023

Lake County Clerk