

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE NO. 23-01

An ordinance appropriating for all town purposes for Waukegan Township, Lake County, Illinois for the fiscal year beginning March 1, 2023 and ending February 29, 2024.

BE IT ORDAINED by the Board of Trustees of Waukegan Township, Lake County, Illinois:

SECTION 1: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Waukegan Township, be and the same are hereby appropriated for the general town purposes of Waukegan Township, Lake County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2023, and ending February 28, 2024.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

GENERAL TOWN FUND

GENERAL ASSISTANCE FUND

I.M.R.F. / F.I.C.A. FUND

SENIOR SERVICES FUND

CAPTIAL IMPROVEMENT FUND

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Mar 28 2023

**LAKE COUNTY CLERK
ANTHONY VEGA**

1

GENERAL TOWN FUND**BEGINNING BALANCE MARCH 1, 2023****\$1,300,000****REVENUES**

Property Tax	\$1,349,904
Replacement Tax	\$800,000
Interest Income	\$5,000
Miscellaneous Income	\$30,000
LC Peacemakers fiscal agent income	\$45,000
Grants - Rebound & Reclaim	\$15,000

TOTAL REVENUES **\$2,244,904****TOTAL FUNDS AVAILABLE** **\$3,544,904****EXPENDITURES**

1-11	Administration	\$1,407,200
1-12	Assessor	\$588,350
1-13	Cemetery	0

TOTAL EXPENDITURES **\$1,995,550**Contingencies **\$10,000****TOTAL APPROPRIATIONS** **\$2,005,550****ENDING BALANCE ON FEBRUARY 29, 2024****\$1,539,354****RECEIVED**

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LAKE COUNTY CLERK

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1-11 **ADMINISTRATION**

PERSONNEL

Salaries	755,000	
Health Insurance	175,000	
Unemployment Insurance	8,000	
Workman's Compensation	29,000	
Contract Labor	30,000	
Total Personnel		\$997,000.00

CONTRACTUAL SERVICES

Building Maintenance	16,000	
Equipment Maintenance	15,000	
Legal Services	20,000	
Computer & Web Services	25,000	
Postage	9,000	
Telephone	12,000	
Printing	12,000	
Printing - Township Ads/Booklets	2,500	
Township Marketing & Advertising	20,000	
Dues/Membership fees	4,000	
Subscriptions/Publications	1,000	
Travel/Conf Expenses. EO & Staff	7,000	
Utilities	14,000	
Education Reimbursement	4,000	
General Insurance	30,000	
Administrative Support	30,000	
Audit	4,500	
Auto Lease & Maint	0	
EAP & Employment Screenings	7,500	
Total Contractual		\$233,500.00

COMMODITIES

Office Supplies	15,000	
Building Maintenance Supplies	15,000	
Total Commodities		\$30,000.00

CAPITAL OUTLAY

Office Equipment	50,000	
Building Improvements	50,000	
Total Capital Outlay		\$100,000.00

1-11 **ADMINISTRATION (Cont.)**

OTHER EXPENDITURES

Misc. Expense	3,000	
Meetings/Events	1,700	
Township Programs	18,000	
Twp Prgm - Rebound/Reclm	10,000	
Local Organization Funding	10,000	
Youth Scholarships	3,000	
Youth Prgms -	1,000	
Senior Services Funding	0	
Interest Expense	0	
Total Other Expenditures		\$46,700.00

TOTAL ADMINISTRATION	\$1,407,200.00
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ASSESSOR'S DIVISION**PERSONNEL**

Salaries	340,000	
Health Insurance	110,000	
Unemployment Insurance	2,000	
Workman's Comp	2,000	
Total Personnel		\$454,000.00

CONTRACTUAL SERVICES

Contract Labor	2,000	
Building Maintenance	2,500	
Equipment Maint.	3,000	
Legal	1,000	
Computer Services	20,000	
Outside Appraisal Services	1,000	
Postage	0	
Telephone	5,000	
Printing/Publishing	500	
Dues/Subscriptions	7,000	
Travel Expenses	4,000	
Training	4,000	
General Insurance	2,500	
Admin. Support Services	6,000	
Audit	500	
Rental Costs - Building	62,000	
Rental Costs - Computer	0	
Total Contractual Services		\$121,000.00

COMMODITIES

Office Supplies	6,000	
Building Maint. Supplies	100	
Other Supplies	250	
Total Commodities		\$6,350.00

CAPITAL OUTLAY

Building Improvements	0	
Equipment	7,000	
Total Capital Outlay		\$7,000.00

OTHER EXPENDITURES

Miscellaneous Expense		
Total Other Expenditures		\$0.00

TOTAL ASSESSORS DIVISION		\$588,350.00
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1-13

I.M.R.F. AND F.I.C.A. FUND

BEGINNING BALANCE AS OF MARCH 1, 2023 **\$180,000.00**

REVENUES

Property Tax - IMRF	115,375
Property Tax - FICA	110,000
Replacement Tax	170,000
Interest Income	250

TOTAL REVENUES **\$395,625.00**

TOTAL FUNDS AVAILABLE **\$575,625.00**

EXPENDITURES

PERSONNEL

Retirement Contributions	130,000
FICA Contributions	190,000
Total Personnel	\$320,000.00

OTHER EXPENDITURES

Total Other Expenditures **\$0.00**

TOTAL APPROPRIATIONS **\$320,000.00**

ENDING BALANCE FEBRUARY 29, 2024 **\$255,625.00**

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1-15 **GENERAL ASSISTANCE FUND**

BEGINNING BALANCE AS OF MARCH 1, 2023 **\$475,000.00**

REVENUES

Property Taxes	694,000
Interest Income	250
PPRT Tax Share	0
Misc. Income	1,000
IDHS - T/A SSI Reimb. (clients)	10,000
Eddie Washington Center Income	15,000
SSI Service Fees	0
SHP HUD Funding	0
Grants - other	2,000
DHS Grant - EWC /SH	350,000
Staben House Income	25,000
Fundraising Revenues	15,000
LCRA Funds	240,000
LCRA Admin Funds	60,000

TOTAL REVENUES **\$1,412,250.00**

TOTAL FUNDS AVAILABLE **\$1,887,250.00**

EXPENDITURES

15-11	Administration	233,500
15-31	Home Relief	1,287,150

TOTAL APPROPRIATIONS **\$1,520,650.00**

ENDING BALANCE FEBRUARY 29, 2024 **\$366,600.00**

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Mar 28 2023

LAKE COUNTY CLERK
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15-11 **ADMINISTRATION**

PERSONNEL

Salaries	153,000	
Health Insurance	65,000	
Unemployment Insurance	2,000	
Workman's Compensation	2,000	
Total Personnel		\$222,000.00

CONTRACTUAL SERVICES

Computer Services	2,000	
Printing	5,000	
G/A Conf/Travel Allocation	1,500	
Equipment	2,500	
Total Contractual Services		\$11,000.00

OTHER EXPENDITURES

Misc. Expense	500	
Interest Expense	0	
Total Other Expenditures		\$500.00

TOTAL ADMINISTRATION		\$233,500.00
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15-31 **HOME RELIEF**

CONTRACTUAL SERVICES

Client Utilities	8,500	
Client Transportation	1,500	
Funeral & Burial	16,000	
Emergency Housing (motel and rental)	21,000	
LCRA Rental Payments	240,000	
Total Contractual Services		\$287,000.00

COMMODITIES

Personals/Clothing/Food	2,000	
Medications	3,500	
Transitional Grant	116,000	
Total Commodities		\$121,500.00

OTHER EXPENDITURES

Misc. Expense	500	
Total Other Expenditures		\$500.00

TRANSITIONAL HOUSING PROGRAMS

Eddie Washington Center - Men's Center	413,650	
Staben House - Women & Children	464,500	
Total Transitional Housing		\$878,150.00

TOTAL HOME RELIEF		\$1,287,150.00
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SENIOR SERVICES FUND

BEGINNING BALANCE MARCH 1, 2023

\$230,000.00

REVENUES

Property Taxes	1,101,000	
Personal Property Replacement Tax	300,000	
Donations - Home Sweet	500	
Donations	2,500	
Program Revenue SeniorMouse	250	
Program Revenue-Senior Trips	75,000	
Program Revenue - Bingo & Cafe	0	
Program Revenue - Township Events	25,000	
Interest Income	500	
Misc.& Room Rental Income	6,000	
CDBG Grant - Home Sweet Home	0	
Grants - other	30,000	
Gift Shop Sales	10,000	
Town Assistance for Senior Expenses	0	
TOTAL REVENUES		\$1,550,750.00

TOTAL FUNDS AVAILABLE

\$1,780,750.00

EXPENDITURES

PERSONNEL

Salaries	460,000	
Health Insurance	125,000	
Unemployment Insurance	4,500	
Workman's Comp	8,000	
Contract Labor	5,000	
Total Personal		\$602,500.00

CONTRACTUAL

Building Maintenance	29,000
Equipment Maintenance	6,500
Legal Services	2,000
Computer Services	11,000
Postage	7,500
Telephone	10,000
Printing	20,000
Dues/Membership fees	1,000
Subscriptions/Publications	2,000
Conf/Travel Reimbursement	1,000

CONTRACTUAL SERVICES (cont.)

Utilities	15,000	
General Insurance	22,000	
Administrative Support	19,500	
Audit Expense	1,500	
Auto Maintenance (van)	2,000	
Total Contractual Services		\$150,000.00

COMMODITIES

Office Supplies	6,000	
Building Maint. Supplies	16,000	
Total Commodities		\$22,000.00

CAPITAL OUTLAY

Building Improvements	15,000	
Equipment Purchases	50,000	
Total Capital Outlay		\$65,000.00

OTHER EXPENDITURES

Operating Exp.-Gift Shop	1,000	
Interest Expense	0	
Misc. Expense	500	
Meeting Expense	1,000	
Township Program	5,000	
Township Program - Taxi Ticket	100,000	
Township Program -Senior Ctr	40,000	
Township Program-Transportation	108,000	
Township Program - Home Sweet Home	412,700	
Township Program - Wellness	36,000	
Township Program - GRGC (non salary)	1,000	
Township Program - Senior Mouse	1,000	
Township Program - ARPA Transportation	1,200	
Local Organization Funding	0	
Gift Shop Expenses	9,000	
Total Other Expenditures		\$716,400.00

TOTAL EXPENDITURES	\$1,555,900.00
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Contingencies	\$5,000.00
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TOTAL SENIOR APPROPRIATIONS	\$1,560,900.00
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ENDING BALANCE FEBRUARY 29, 2024	\$219,850.00
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CAPITAL IMPROVEMENT FUND

BEGINNING BALANCE AS OF MARCH 1, 2023 **\$0.00**

REVENUES

State of IL Grant	1,700,100
Interest Income	100

TOTAL REVENUES **\$1,600,100.00**

TOTAL FUNDS AVAILABLE **\$2,000,100.00**

CONSTRUCTION PROJECT

Architectual Oversight	0
Wiring/Electrical	28,200
Equipment/Material/Labor	1,160,700
Paving/Concrete/Masonry	272,100
Construction Oversight & Management	50,000
Mechanical Systems	67,800
Excavating/Site Demo	10,000
Plumbing	61,300
Contigencies	50,000

Total Construction **\$1,700,100.00**

TOTAL APPROPRIATIONS **\$2,000,000.00**

ENDING BALANCE FEBRUARY 29, 2024 **\$100.00**

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning March 1, 2023 and ending February 29, 2024, by fund shall be as follows:

1	General Town Fund	\$1,995,550.00
11	Audit Fund	N/A
12	Insurance Fund	N/A
13	I.M.R.F. & F.I.C.A. Fund	\$ 320,000.00
15	General Assistance Fund	\$ 1,520,650.00
16	Senior Services Fund	\$ 1,560,900.00
	Capital Improvement	\$ 1,700,100.00

TOTAL APPROPRIATIONS	\$ 7,097,200.00
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SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Seven Million Ninety Seven Thousand Two Hundred and 00/100 Dollars (\$7,097,200.00) for the fiscal year beginning March 1, 2023 and ending February 29, 2024.

SECTION 6: That section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

ADOPTED this 23rd day of March, 2023, pursuant to a roll call vote by the Board of Trustees of Waukegan Township, Lake County, Illinois.

BOARD OF TRUSTEES	AYE	NAY	ABSENT
Marc Jones, Township Supervisor	<u>✓</u>	<u> </u>	<u> </u>
Percy Johnsons, Trustee	<u>✓</u>	<u> </u>	<u> </u>
Sylvestre Castellanos, Trustee	<u>✓</u>	<u> </u>	<u> </u>
Jeffrey McBride, Trustee	<u>✓</u>	<u> </u>	<u> </u>
Dulce Ortiz, Trustee	<u>✓</u>	<u> </u>	<u> </u>

Rose M. Staben
Rose Staben, Town Clerk

Marc Jones
Marc Jones, Township Supervisor

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE
TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Waukegan Township, Lake County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning March 1, 2023 and ending February 29, 2024, as adopted this 23rd day of March, 2023

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of Waukegan Township, Lake County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 23rd day of March, 2023



Rose Staben, Town Clerk

Filed this _____ day of _____, 2023

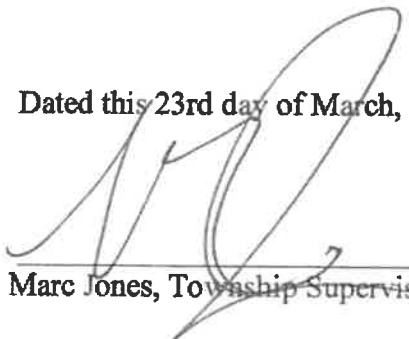
Lake County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE
TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Waukegan Township, Lake County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taking district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of Waukegan Township, Lake County, Illinois. This certification must be filed within 30 days of the adoption of the Budget & Appropriation Ordinance.

Dated this 23rd day of March, 2023



Marc Jones, Township Supervisor & Chief Fiscal Officer

Filed this _____ day of _____, 2023

Lake County Clerk