

WAUKEGAN TOWNSHIP  
TENTATIVE APPROPRIATIONS – FY2026

**BUDGET & APPROPRIATION ORDINANCE**

**ROAD DISTRICT**

**ORDINANCE NO. 25-02**

An ordinance appropriating for all road purposes for Waukegan Township Road District, Lake County, Illinois for the fiscal year beginning March 1, 2025 and ending February 28, 2026.

BE IT ORDAINED by the Board of Trustees of Waukegan Township, Lake County, Illinois:

SECTION 1: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Waukegan Township Road District, be and the same are hereby appropriated for the road purposes of Waukegan Township, Lake County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2025 and ending February 28, 2026

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

**ROAD AND BRIDGE FUND**

WAUKEGAN TOWNSHIP  
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6 GENERAL ROAD FUND

**BEGINNING BALANCE MARCH 1, 2025** **\$ 199,000.00**

**REVENUES**

Property Tax Total	\$ 304,000.00
Less: Municipal Share	\$ 152,000.00
Property Tax Net	\$ 152,000.00
Replacement Tax	\$ 160,000.00
Interest Income	\$ 8,000.00

**TOTAL REVENUES:** **\$320,000.00**

**TOTAL FUNDS AVAILABLE:** **\$519,000.00**

**EXPENDITURES**

6-11	Administration	\$ 40,800.00
6-45	Maintenance	\$ 300,000.00
	Contingencies	\$ 15,000.00

**TOTAL EXPENDITURES** **\$355,800.00**

**TOTAL APPROPRIATIONS:** **\$355,800.00**

**ENDING BALANCE FEBRUARY 28, 2026** **\$ 163,200.00**

**WAUKEGAN TOWNSHIP  
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**6-11 ADMINISTRATION**

**CONTRACTUAL SERVICES**

Legal Services	\$ 500.00
Postage	\$ 100.00
Telephone	\$ 7,500.00
Computer Services	\$ 100.00
Printing	\$ 500.00
Dues	\$ 500.00
Travel Reimbursement	\$ .00
Utilities	\$ 6,800.00
Training	\$ .00
General Insurance	\$ 10,000.00
Administrative Support Services	\$ 10,000.00
Audit Services	\$ 1,000.00
<b>Total Contractual</b>	<b>\$ 37,000.00</b>

**COMMODITIES**

Office Supplies	\$ 1,000.00
Building Maint. Supplies	\$ 500.00
<b>Total Commodities</b>	<b>\$ 1,500.00</b>

**CAPITAL OUTLAY**

Office Equipment	\$ 1,300.00
<b>Total Capital Outlay</b>	<b>\$ 1,300.00</b>

**OTHER EXPENDITURES**

Miscellaneous Expenses	\$ 1,000.00
<b>Total Other</b>	<b>\$ 1,000.00</b>

**TOTAL ADMINISTRATION:**

**\$ 40,800.00**

**WAUKEGAN TOWNSHIP  
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**6-45 MAINTENANCE**

**PERSONNEL**

Salaries	\$ 125,000.00
Health Insurance	\$ 500.00
Unemployment Insurance	\$ 1,500.00
Workman's Comp Insurance	\$ 8,000.00
<b>Total Personnel</b>	<b>\$ 135,000.00</b>

**CONTRACTUAL SERVICES**

Building Maintenance	\$ 10,000.00
Equipment Maintenance	\$ 10,500.00
Road Maintenance	\$ 85,000.00
Contract Maintenance	\$ .00
Permit Fees	\$ 2,000.00
Rental Costs – Equipment	\$ 1,000.00
Health & Safety Expense	\$ 500.00
<b>Total Contractual</b>	<b>\$ 109,000.00</b>

**COMMODITIES**

Building Maint. Supplies	\$ 6,000.00
Equipment Maint. Supplies	\$ 10,000.00
Snow Removal Supplies	\$ 0.00
Road Materials	\$ 5,000.00
Uniforms	\$ 1,000.00
Gas & Oil	\$ 8,000.00
Small Tools	\$ 1,000.00
<b>Total Commodities</b>	<b>\$ 31,000.00</b>

**CAPITAL OUTLAY**

Building Improvements	\$ 14,000.00
Equipment Purchases	\$ 0.00
<b>Total Capital Outlay</b>	<b>\$ 14,000.00</b>

**OTHER EXPENDITURES**

Miscellaneous Expense	\$ 1,000.00
Street Lighting	\$ 10,000.00
Refuse Removal	\$ .00
Special Events	\$ 0.00
<b>Total Other</b>	<b>\$ 11,000.00</b>

**TOTAL MAINTENANCE**

**\$ 300,000.00**

**WAUKEGAN TOWNSHIP  
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SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning March 1, 2025 and ending February 28, 2026 by fund shall be as follows:

6	General Road Fund	\$ 355,800.00
21	Audit Fund	N/A
22	Insurance Fund	N/A
23	Illinois Municipal Retirement Fund	N/A
24	Social Security Fund	N/A
25	Permanent Road Fund	N/A
26	Construction or Repair of Bridges at Joint Expense of County	N/A
27	Equipment & Building Fund	N/A
<b>TOTAL APPROPRIATIONS</b>		<b>\$ 355,800.00</b>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Three Hundred Fifty-Five Thousand, Eight Hundred, and 00/100 Dollars (\$355,800.00) for the fiscal year beginning March 1, 2025 and ending February 28, 2026.

SECTION 6: That section 3 shall be and is a summary of the annual Appropriation Ordinance of this Road District passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

**WAUKEGAN TOWNSHIP  
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SECTION 7: That a certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

ADOPTED this 27th day of March, 2025 pursuant to a roll call vote by the Board of Trustees of Waukegan Township, Lake County, Illinois.

<b>BOARD OF TRUSTEES</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>
Marc Jones, Township Supervisor	—	—	—
Percy Johnson, Trustee	—	—	—
Sylvestre Castellanos, Trustee	—	—	—
Jeffrey McBride, Trustee	—	—	—
Dulce Ortiz, Trustee	—	—	—

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Rose Staben, Town Clerk

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Marc Jones, Township Supervisor

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE**  
**ROAD DISTRICT**

The undersigned, Supervisor, Chief Fiscal Officer, of Waukegan Township, Lake County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taking district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Waukegan Township Road District, Lake County, Illinois. This certification must be filed within 30 days of the adoption of the Budget & Appropriation Ordinance.

Dated this 27th Day of March, 2025.

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Marc Jones, Township Supervisor & Chief Fiscal Officer

Filed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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Lake County Clerk

**CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE**  
**ROAD DISTRICT**

The undersigned, duly elected, qualified and acting Clerk of Waukegan Township, Lake County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Road District for the fiscal year beginning March 1, 2025, and ending February 28, 2026, as adopted this 27th day of March, 2025.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of Waukegan Township Road District, Lake County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 27th day of March, 2025.

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Rose Staben, Town Clerk

Filed this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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Lake County Clerk