

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE NO. 17-01

An ordinance appropriating for all town purposes for Waukegan Township, Lake County, Illinois for the fiscal year beginning March 1, 2017 and ending February 28, 2018.

BE IT ORDAINED by the Board of Trustees of Waukegan Township, Lake County, Illinois:

SECTION 1: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Waukegan Township, be and the same are hereby appropriated for the general town purposes of Waukegan Township, Lake County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2017 and ending February 28, 2018.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

GENERAL TOWN FUND

GENERAL ASSISTANCE FUND

I.M.R.F. / F.I.C.A. FUND

SENIOR SERVICES FUND

RECEIVED

APR -5 2017

LAKE COUNTY CLERK
CARLA N. WYCKOFF

GENERAL TOWN FUND

BEGINNING BALANCE MARCH 1, 2017		\$1,040,000
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REVENUES

Property Tax	1,350,000	
Replacement Tax	150,000	
Interest Income	1,000	
Miscellaneous Income	45,000	
Grants - Rebound & Reclaim	10,000	
TOTAL REVENUES		\$1,556,000

TOTAL FUNDS AVAILABLE		\$2,596,000
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EXPENDITURES

1-11	Administration	1,317,000
1-12	Assessor	467,000
1-13	Cemetery	0

TOTAL EXPENDITURES		\$1,784,000
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Contingencies		\$10,000
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TOTAL APPROPRIATIONS		\$1,794,000
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ENDING BALANCE ON FEBRUARY 28, 2018		\$802,000
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ADMINISTRATION**PERSONNEL**

Salaries	660,000	
Health Insurance	140,000	
Unemployment Insurance	4,000	
Workman's Compensation	13,000	
Contract Labor	0	
Total Personnel		\$817,000.00

CONTRACTUAL SERVICES

Building Maintenance	10,000	
Equipment Maintenance	19,000	
Legal Services	15,000	
Computer & Web Services	25,000	
Postage	9,500	
Telephone	30,000	
Printing	16,000	
Printing - Township Ads/Booklets	2,000	
Township Marketing & Advertising	16,000	
Dues/Membership fees	3,500	
Subscriptions/Publications	1,500	
Travel/Conf Expenses. EO & Staff	12,500	
Utilities	14,000	
Education Reimbursement	3,000	
General Insurance	25,000	
Administrative Support	27,000	
Audit	4,000	
Auto Lease & Maint	6,500	
EAP & Employment Screenings	4,000	
Total Contractual		\$243,500.00

COMMODITIES

Office Supplies	19,000	
Building Maintenance Supplies	10,000	
Total Commodities		\$29,000.00

CAPITAL OUTLAY

Office Equipment	15,000	
Building Improvements	25,000	
Total Capital Outlay		\$40,000.00

ADMINISTRATION (Cont.)**OTHER EXPENDITURES**

Misc. Expense	3,000	
Meetings/Events	3,000	
Township Programs	19,000	
TwP Prgm - Rebound/Reclm	15,000	
Local Organization Funding	15,000	
Youth Scholarships	5,000	
Youth Prgms -	2,500	
General Assistance Funding	0	
Senior Services Funding	125,000	
Total Other Expenditures		\$187,500.00

TOTAL ADMINISTRATION**\$1,317,000.00**

ASSESSOR'S DIVISION**PERSONNEL**

Salaries	265,000	
Health Insurance	38,000	
Unemployment Insurance	2,000	
Workman's Comp	2,000	
Total Personnel		\$307,000.00

CONTRACTUAL SERVICES

Contract Labor	38,000	
Building Maintenance	2,500	
Equipment Maint.	500	
Legal	2,500	
Computer Services	18,500	
Outside Appraisal Services	1,000	
Postage	0	
Telephone	6,500	
Printing/Publishing	500	
Dues/Subscriptions	500	
Travel Expenses	1,000	
Training	6,000	
General Insurance	2,500	
Admin. Support Services	6,500	
Audit	500	
Rental Costs - Building	62,000	
Rental Costs - Computer	3,000	
Total Contractual Services		\$152,000.00

COMMODITIES

Office Supplies	3,000	
Building Maint. Supplies	100	
Other Supplies	400	
Total Commodities		\$3,500.00

CAPITAL OUTLAY

Building Improvements	500	
Equipment	4,000	
Total Capital Outlay		\$4,500.00

OTHER EXPENDITURES

Miscellaneous Expense	0	
Total Other Expenditures		\$0.00

TOTAL ASSESSORS DIVISION**\$467,000.00**

I.M.R.F. AND F.I.C.A. FUND**BEGINNING BALANCE AS OF MARCH 1, 2017** **\$245,000.00****REVENUES**

Property Tax - IMRF	105,375
Property Tax - FICA	101,500
Replacement Tax	75,000
Interest Income	500

TOTAL REVENUES **\$282,375.00****TOTAL FUNDS AVAILABLE** **\$527,375.00****EXPENDITURES****PERSONNEL**

Retirement Contributions	176,000
FICA Contributions	175,000
Total Personnel	\$351,000.00

OTHER EXPENDITURES**Total Other Expenditures** **\$0.00****TOTAL APPROPRIATIONS** **\$351,000.00****ENDING BALANCE FEBRUARY 28, 2018** **\$176,375.00**

GENERAL ASSISTANCE FUND**BEGINNING BALANCE AS OF MARCH 1, 2017****\$750,000.00****REVENUES**

Property Taxes	630,000
Interest Income	200
Misc. Income	1,000
IDHS - T/A SSI Reimb. (clients)	16,000
Eddie Washington Center Income	15,000
SSI Service Fees	500
SHP HUD Funding	58,500
Grants - other	0
DHS Grant - St. Center	250,000
Staben House Income	7,500
Town Assistance for GA	0
Fundraising Revenues	12,000

TOTAL REVENUES**\$990,700.00****TOTAL FUNDS AVAILABLE****\$1,740,700.00****EXPENDITURES**

15-11	Administration	166,500
15-31	Home Relief	1,096,250

TOTAL APPROPRIATIONS**\$1,262,750.00****ENDING BALANCE FEBRUARY 28, 2018****\$477,950.00**

ADMINISTRATION**PERSONNEL**

Salaries	135,000	
Health Insurance	18,500	
Unemployment Insurance	2,500	
Workman's Compensation	2,500	
Total Personnel		\$158,500.00

CONTRACTUAL SERVICES

Computer Services	2,500	
Printing	1,000	
G/A Conf/Travel Allocation	1,500	
Equipment	2,500	
Total Contractual Services		\$7,500.00

OTHER EXPENDITURES

Misc. Expense	500	
Total Other Expenditures		\$500.00

TOTAL ADMINISTRATION**\$166,500.00**

15-31

HOME RELIEF**CONTRACTUAL SERVICES**

Client Utilities	15,000	
Client Transportation	4,000	
Funeral & Burial	13,000	
Emergency Housing (motel and rental)	21,000	
Total Contractual Services		\$53,000.00

COMMODITIES

Personals/Clothing	2,000	
Food	6,500	
Medications	5,000	
Transitional Grant	170,000	
Total Commodities		\$183,500.00

OTHER EXPENDITURES

Misc. Expense	500	
Total Other Expenditures		\$500.00

TRANSITIONAL HOUSING PROGRAMS

Eddie Washington Center - Men's Center	458,000	
Staben House - Women & Children	401,250	
Total Transitional Housing		\$859,250.00

TOTAL HOME RELIEF		\$1,096,250.00
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SENIOR SERVICES FUND

BEGINNING BALANCE MARCH 1, 2017

\$115,000.00

REVENUES

Property Taxes	965,000
Personal Property Replacement Tax	250,000
Donations - Home Sweet	1,500
Donations	15,000
Program Revenue SeniorMouse	1,000
Program Revenue-Senior Trips	90,000
Program Revenue - Bingo & Cafe	10,000
Program Revenue - Township Events	17,000
Interest Income	100
Misc.& Room Rental Income	15,000
CDBG Grant - Home Sweet Home	10,000
Grants - other	30,000
Gift Shop Sales	11,000
Town Assistance for Senior Expenses	125,000

TOTAL REVENUES

\$1,540,600.00

TOTAL FUNDS AVAILABLE

\$1,655,600.00

EXPENDITURES

PERSONNEL

Salaries	460,000
Health Insurance	130,000
Unemployment Insurance	5,000
Workman's Comp	4,500

Total Personal

\$599,500.00

CONTRACTUAL

Building Maintenance	30,000
Equipment Maintenance	8,500
Legal Services	1,500
Computer Services	9,500
Postage	20,000
Telephone	8,500
Printing	23,000
Dues/Membership fees	2,000
Subscriptions/Publications	1,000
Conf/Travel Reimbursement	3,500

CONTRACTUAL SERVICES (cont.)

Utilities	23,000	
General Insurance	20,000	
Administrative Support	19,000	
Audit Expense	1,500	
Total Contractual Services		\$171,000.00

COMMODITIES

Office Supplies	6,500	
Building Maint. Supplies	16,000	
Total Commodities		\$22,500.00

CAPITAL OUTLAY

Building Improvements	20,000	
Equipment Purchases	10,000	
Total Capital Outlay		\$30,000.00

OTHER EXPENDITURES

Operating Exp.-Gift Shop	2,000	
Misc. Expense	1,000	
Meeting Expense	1,500	
Township Program	12,000	
Township Program - Taxi Ticket	270,000	
Township Program -Senior Ctr	40,000	
Township Program-Transportation	107,000	
Township Program - Home Sweet Home	360,000	
Township Program - Wellness (non salary)	1,500	
Township Program - GRGC (non salary)	1,500	
Township Program - Senior Mouse	500	
Township Program - Café/Bingo	12,000	
Local Organization Funding	2,500	
Gift Shop Expenses	6,000	
Total Other Expenditures		\$817,500.00

TOTAL EXPENDITURES	\$1,640,500.00
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Contingencies	\$5,000.00
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TOTAL SENIOR APPROPRIATIONS	\$1,645,500.00
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ENDING BALANCE FEBRUARY 28, 2018	\$10,100.00
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SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning March 1, 2017 and ending February 28, 2018, by fund shall be as follows:

1	General Town Fund	\$ 1,794,000.00
11	Audit Fund	N/A
12	Insurance Fund	N/A
13	I.M.R.F. & F.I.C.A. Fund	\$ 351,000.00
15	General Assistance Fund	\$ 1,262,750.00
16	Senior Services Fund	\$ 1,645,500.00

TOTAL APPROPRIATIONS	\$ 5,053,250.00
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SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Five Million Fifty Three Thousand Two Hundred Fifty and 00/100 Dollars (\$5,053,250.00) for the fiscal year beginning March 1, 2017 and ending February 28, 2018.

SECTION 6: That section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

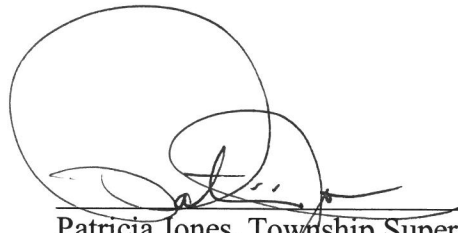
SECTION 7: That a certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

ADOPTED this 9th day of March, 2017, pursuant to a roll call vote by the Board of Trustees of Waukegan Township, Lake County, Illinois.

BOARD OF TRUSTEES	AYE	NAY	ABSENT
Patricia Jones, Township Supervisor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Katherine Rothwell-Francis, Trustee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Percy Johnson, Trustee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeffrey McBride, Trustee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Charles "Chuck" Willms	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>



Rose Staben, Town Clerk



Patricia Jones, Township Supervisor

CERTIFIED ESTIMATE OF REVENUES BY SOURCE
TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Waukegan Township, Lake County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taking district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of Waukegan Township, Lake County, Illinois. This certification must be filed within 30 days of the adoption of the Budget & Appropriation Ordinance.

Dated this 9th day of March, 2017



Patricia Jones, Township Supervisor & Chief Fiscal Officer

Filed this _____ day of _____, 2017

Lake County Clerk

RECEIVED

APR -5 2017

LAKE COUNTY CLERK
CARLA N. WYCKOFF

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE
TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Waukegan Township, Lake County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning March 1, 2017 and ending February 28, 2018, as adopted this 9th day of March 2017.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of Waukegan Township , Lake County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 9th day of March, 2017

Rose Staben, Town Clerk

Filed this _____ day of _____, 2017

Lake County Clerk