

Waukegan Township



PATRICIA JONES, SUPERVISOR

Applicants Case # _____

Statement of Purpose for Collection of Social Security Numbers and Identity-Protection Policy

Supervisor's Office

149 South Genesee Street
Waukegan, IL 60085
P. 847-244-4900
F. 847-244-5185

Eddie Washington Center

424 South Avenue
Waukegan, IL 60085
P. 847-244-0805
F. 847-244-2048

Staben House

149 South Genesee Street
Waukegan, IL 60085
P. 847-244-9944
F. 847-625-0437

Park Place

414 South Lewis Ave
Waukegan, IL 60085
P. 847-244-9242
F. 847-244-9258

Home Sweet Home

149 South Genesee Street
Waukegan, IL 60085
P. 847-599-2932
F. 847-244-5185

The Identity Protection Act, 5 ILCS 179/1 et seq., requires each local and State Government agency to draft, approve and implement an Identity-Protection Policy that includes a statement of the purpose or purposes for which the agency is collecting and using an individual's Social Security number (SSN). This statement of purpose is being provided to you because you have been asked by Waukegan Township to provide your SSN or because you requested a copy of this statement.

Why does Waukegan Township collect your Social Security number?

You are being asked for your SSN for one or more of the following reasons:

- Internal Verification
- Benefit Verification (Unemployment, SSI/SSA, IDHS)
- Inter-Governmental Agency Release of Information
- Other _____

What does Waukegan Township do with your Social Security number?

Waukegan Township will only use your SSN for the purpose for which it was collected. Waukegan Township will **NOT**:

- Sell, lease, loan, trade or rent your SSN to a third party for any purpose;
- Publicly post or publicly display your SSN;
- Print your SSN on any card required for you to access our services;
- Require you to transmit your SSN over the internet, unless the connection is secure or your SSN is encrypted; or
- Print your SSN on any materials that are mailed to you, unless State or Federal Law requires that your SSN to be present on documents being mailed to you, or unless we are confirming the accuracy of your SSN.

This document informs the applicant what is the purpose of Waukegan Township collecting this information.

Questions or Complaints about this Statement of Purpose and Identity Protection Policy

Applicant's Signature

Date

Trustees: Percy Johnson, Nathaniel Hewitt, Opal Rice, and Sylvestre Castellanos
Clerk: Rose Staben **Assessor:** Mark Stricklin **Highway Commissioner:** Arthur Craigen

www.waukegantownship.com • (847) 244-4900