



Tax Extension Department Filing Receipt

Receipt #: 9102

Filing Date: 04/01/2021

TWP_WKGN

TOWNSHIP OF WAUKEGAN

149 S Genesee St

Waukegan, IL 60085

Ms. Nancy Netherton

Finance Director

847-244-4900

Fax: 847-244-5185

nnetherton@waukegantownship.com

www.waukegantownship.com

Budget and Appropriation Ordinance

<input checked="" type="checkbox"/>	Budget and Appropriation Ordinance	<input checked="" type="checkbox"/>	Certification by Secretary/Clerk
<input checked="" type="checkbox"/>	Estimate of Anticipated Revenues	<input checked="" type="checkbox"/>	Certification by Chief Fiscal Officer
<input type="checkbox"/>	Amended	Fiscal Year Ending:	22

Referendum

No Referendum accepted by Tax Extension Department at any time.

Notes:

ORD 21-01

All items require original signatures.

Seal

Robin M. O'Connor

Robin M. O'Connor, Lake County Clerk

Executed by: AMANDA CLARK

Nancy Netherton

District Representative: Nancy Netherton

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Waukegan Township, Lake County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning March 1, 2021 and ending February 28, 2022, as adopted this 30th day of March, 2010

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of Waukegan Township, Lake County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 30th day of March, 2021

Rose M. Staben
Rose Staben, Town Clerk

Filed this 1st day of April, 2021

Robin M. O'Conor
Lake County Clerk +

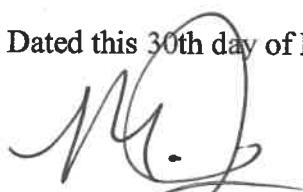
CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Waukegan Township, Lake County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taking district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of Waukegan Township, Lake County, Illinois. This certification must be filed within 30 days of the adoption of the Budget & Appropriation Ordinance.

Dated this 30th day of March, 2021



Marc Jones, Township Supervisor & Chief Fiscal Officer

Filed this 15th day of April, 2021

Robin M. O'Connor
Lake County Clerk

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

.ORDINANCE NO. 21-01

An ordinance appropriating for all town purposes for Waukegan Township, Lake County, Illinois for the fiscal year beginning March 1, 2021 and ending February 28, 2022.

BE IT ORDAINED by the Board of Trustees of Waukegan Township, Lake County, Illinois:

SECTION 1: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Waukegan Township, be and the same are hereby appropriated for the general town purposes of Waukegan Township, Lake County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2021 and ending February 28, 2022

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

GENERAL TOWN FUND

GENERAL ASSISTANCE FUND

I.M.R.F. / F.I.C.A. FUND

SENIOR SERVICES FUND

RECEIVED
APR 01 2021
LAKE COUNTY CLERK
ROBIN M. O'CONNOR

GENERAL TOWN FUND

	BEGINNING BALANCE MARCH 1, 2022	\$450,000
REVENUES		
Property Tax	\$1,340,000	
Replacement Tax	\$230,000	
Interest Income	\$1,000	
Miscellaneous Income	\$45,000	
Grants - Rebound & Reclaim	\$15,000	
TOTAL REVENUES		\$1,631,000
	TOTAL FUNDS AVAILABLE	\$2,081,000
EXPENDITURES		
1-11 Administration	\$1,303,000	
1-12 Assessor	\$534,449	
1-13 Cemetery	0	
	TOTAL EXPENDITURES	\$1,837,449
	Contingencies	\$10,000
	TOTAL APPROPRIATIONS	\$1,847,449
	ENDING BALANCE ON FEBRUARY 28, 2022	\$233,551

PERSONNEL

Salaries	690,000
Health Insurance	195,000
Unemployment Insurance	5,500
Workman's Compensation	26,000
Contract Labor	28,000
Total Personnel	\$944,500.00

CONTRACTUAL SERVICES

Building Maintenance	12,000
Equipment Maintenance	15,000
Legal Services	17,500
Computer & Web Services	28,000
Postage	9,000
Telephone	24,000
Printing	6,000
Printing - Township Ads/Booklets	2,500
Township Marketing & Advertising	11,000
Dues/Membership fees	3,000
Subscriptions/Publications	1,500
Travel/Conf Expenses. EO & Staff	8,500
Utilities	21,000
Education Reimbursement	4,000
General Insurance	27,000
Administrative Support	28,000
Audit	4,500
Auto Lease & Maint	0
EAP & Employment Screenings	5,000
Total Contractual	\$227,500.00

COMMODITIES

Office Supplies	15,000
Building Maintenance Supplies	11,000
Total Commodities	\$26,000.00

CAPITAL OUTLAY

Office Equipment	6,000
Building Improvements	7,500
Total Capital Outlay	\$13,500.00

ADMINISTRATION (Cont.)**OTHER EXPENDITURES**

Misc. Expense	3,500
Meetings/Events	2,000
Township Programs	12,000
Twp Prgm - Rebound/Reclm	10,000
Local Organization Funding	10,000
Youth Scholarships	3,000
Youth Prgms -	1,000
Senior Services Funding	50,000
Interest Expense	4,000
Total Other Expenditures	\$91,500.00

TOTAL ADMINISTRATION**\$1,303,000.00**

PERSONNEL

Salaries	300,499
Health Insurance	60,000
Unemployment Insurance	2,000
Workman's Comp	2,000
Total Personnel	\$364,499.00

CONTRACTUAL SERVICES

Contract Labor	46,350
Building Maintenance	2,500
Equipment Maint.	750
Legal	1,000
Computer Services	15,000
Outside Appraisal Services	1,000
Postage	0
Telephone	15,000
Printing/Publishing	500
Dues/Subscriptions	2,500
Travel Expenses	2,500
Training	2,500
General Insurance	2,500
Admin. Support Services	6,000
Audit	500
Rental Costs - Building	62,000
Rental Costs - Computer	0
Total Contractual Servcies	\$160,600.00

COMMODITIES

Office Supplies	6,000
Building Maint. Supplies	100
Other Supplies	250
Total Commodities	\$6,350.00

CAPITAL OUTLAY

Building Improvements	0
Equipment	3,000
Total Capital Outlay	\$3,000.00

OTHER EXPENDITURES

Miscellaneous Expense	
Total Other Expenditures	\$0.00

TOTAL ASSESSORS DIVISION**\$534,449.00**

1-13 **I.M.R.F. AND F.I.C.A. FUND**

BEGINNING BALANCE AS OF MARCH 1, 2021		\$45,000.00
REVENUES		
Property Tax - IMRF	115,375	
Property Tax - FICA	110,000	
Replacement Tax	110,000	
Interest Income	0	
TOTAL REVENUES		\$335,375.00
TOTAL FUNDS AVAILABLE		\$380,375.00
EXPENDITURES		
PERSONNEL		
Retirement Contributions	184,000	
FICA Contributions	195,000	
Total Personnel		\$379,000.00
OTHER EXPENDITURES		
Total Other Expenditures		\$0.00
TOTAL APPROPRIATIONS		\$379,000.00
ENDING BALANCE FEBRUARY 28, 2022		\$1,375.00

GENERAL ASSISTANCE FUND**BEGINNING BALANCE AS OF MARCH 1, 2021****\$160,000.00****REVENUES**

Property Taxes	694,000
Interest Income	50
Misc. Income	1,000
IDHS - T/A SSI Reimb. (clients)	10,000
Eddie Washington Center Income	20,000
SSI Service Fees	250
SHP HUD Funding	0
Grants - other	1,500
DHS Grant - EWC /SH	300,000
Staben House Income	30,000
Fundraising Revenues	20,000

TOTAL REVENUES **\$1,076,800.00****TOTAL FUNDS AVAILABLE** **\$1,236,800.00****EXPENDITURES**

15-11	Administration	179,000
15-31	Home Relief	1,039,650

TOTAL APPROPRIATIONS **\$1,218,650.00****ENDING BALANCE FEBRUARY 28, 2022****\$18,150.00**

15-11 **ADMINISTRATION**

PERSONNEL

Salaries	130,000
Health Insurance	38,000
Unemployment Insurance	1,500
Workman's Compensation	2,000
Total Personnel	\$171,500.00

CONTRACTUAL SERVICES

Computer Services	2,000
Printing	500
G/A Conf/Travel Allocation	0
Equipment	1,500
Total Contractual Services	\$4,000.00

OTHER EXPENDITURES

Misc. Expense	500
Interest Expense	3,000
Total Other Expenditures	\$3,500.00

TOTAL ADMINISTRATION

\$179,000.00

15-31 **HOME RELIEF**

CONTRACTUAL SERVICES

Client Utilities	11,000
Client Transportation	2,500
Funeral & Burial	14,000
Emergency Housing (motel and rental)	16,500
Total Contractual Services	\$44,000.00

COMMODITIES

Personals/Clothing/Food	2,000
Medications	5,000
Transitional Grant	100,000
Total Commodities	\$107,000.00

OTHER EXPENDITURES

Misc. Expense	500
Total Other Expenditures	\$500.00

TRANSITIONAL HOUSING PROGRAMS

Eddie Washington Center - Men's Center	433,500
Staben House - Women & Children	454,650
Total Transitional Housing	\$888,150.00

TOTAL HOME RELIEF

\$1,039,650.00

SENIOR SERVICES FUND**BEGINNING BALANCE MARCH 1, 2021** **\$25,000.00****REVENUES**

Property Taxes	1,101,000
Personal Property Replacement Tax	200,000
Donations - Home Sweet	500
Donations	6,000
Program Revenue SeniorMouse	250
Program Revenue-Senior Trips	15,000
Program Revenue - Bingo & Cafe	1,000
Program Revenue - Township Events	20,000
Interest Income	100
Misc.& Room Rental Income	500
CDBG Grant - Home Sweet Home	7,500
Grants - other	30,000
Gift Shop Sales	1,200
Town Assistance for Senior Expenses	50,000
TOTAL REVENUES	\$1,433,050.00
TOTAL FUNDS AVAILABLE	\$1,458,050.00

EXPENDITURES**PERSONNEL**

Salaries	400,000
Health Insurance	120,000
Unemployment Insurance	4,000
Workman's Comp	4,000
Total Personal	\$528,000.00

CONTRACTUAL

Building Maintenance	26,000
Equipment Maintenance	5,000
Legal Services	1,500
Computer Services	11,000
Postage	23,000
Telephone	14,000
Printing	24,000
Dues/Membership fees	1,000
Subscriptions/Publications	1,000
Conf/Travel Reimbursement	1,000

CONTRACTUAL SERVICES (cont.)

Utilities	16,000
General Insurance	20,000
Administrative Support	18,500
Audit Expense	1,000
Total Contractual Services	\$163,000.00

COMMODITIES

Office Supplies	5,500
Building Maint. Supplies	15,000
Total Commodities	\$20,500.00

CAPITAL OUTLAY

Building Improvements	12,000
Equipment Purchases	10,000
Total Capital Outlay	\$22,000.00

OTHER EXPENDITURES

Operating Exp.-Gift Shop	1,000
Misc. Expense	500
Meeting Expense	500
Township Program	5,000
Township Program - Taxi Ticket	250,000
Township Program -Senior Ctr	32,000
Township Program-Transportation	40,000
Township Program - Home Sweet Home	350,200
Township Program - Wellness	10,000
Township Program - GRGC (non salary)	1,000
Township Program - Senior Mouse	250
Township Program - Café/Bingo	1,000
Local Organization Funding	0
Gift Shop Expenses	1,000
Total Other Expenditures	\$692,450.00

TOTAL EXPENDITURES	\$1,425,950.00
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Contingencies	\$5,000.00
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TOTAL SENIOR APPROPRIATIONS	\$1,430,950.00
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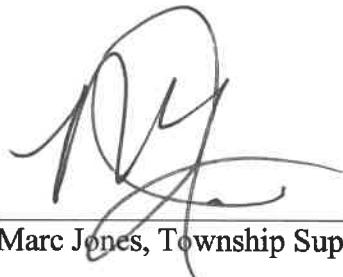
ENDING BALANCE FEBRUARY 28, 2022	\$27,100.00
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SECTION 7: That a certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

ADOPTED this 30th day of March, 2021, pursuant to a roll call vote by the Board of Trustees of Waukegan Township, Lake County, Illinois.

BOARD OF TRUSTEES	AYE	NAY	ABSENT
Marc Jones, Township Supervisor	✓	—	—
Percy Johnsons, Trustee	✓	—	—
Sylvestre Castellanos, Trustee	✓	—	—
Opal Rice, Trustee	✓	—	—
Nathaniel Hewitt, Trustee	✓	—	—

Rose M. Staben
Rose Staben, Town Clerk


Marc Jones, Township Supervisor

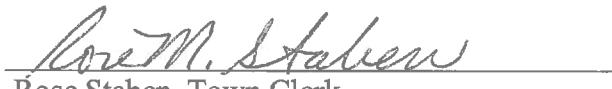
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Dated this 30th day of March, 2021



Rose Staben, Town Clerk

Filed this _____ day of _____, 2021

Lake County Clerk

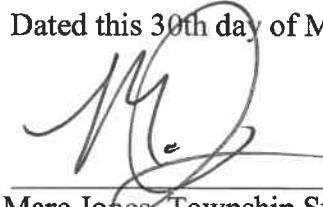
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Dated this 30th day of March, 2021



Marc Jones, Township Supervisor & Chief Fiscal Officer

Filed this _____ day of _____, 2021

Lake County Clerk